MBALA DISTRICT

MINUTES OF THE SECOND QUARTER DISTRICT DEVELOPMENT COORDINATING COMMITTEE MEETING HELD ON WEDNESDAY, 9TH JULY 2025 IN THE COUNCIL CHAMBER AT 09:00 HOURS.

ATTENDANCE

	NAME		INSTITUTION / DEPARTMENT
1.	Jestus Sikazwe	-	District Administr+ation
2.	Laura Munkanta	-	Institutional Management
3.	Gilson Chanda	-	District Administration
4.	Shinga Maramwidze	-	Public Health
5.	Peter Ngwenyama	-	Zambia Police
6.	Doris Mulenga	-	Ministry of Youth, Sport and Art
7.	Ngostafe Mweengwe	-	District Water Resource Developent
8.	Chileshe Longwani	-	District Agriculture
9.	Mutale Chanda	-	UPND
10.	Mwewa Libweshya	-	Planning Department
11.	Kashenda Samanyati	-	ZCS
12.	Mpembamoto Mpazi	-	Housing and Social Services Department-MMC
13.	Goodson Banda	-	Engineering Department-MMC
14.	Christopher Mengo Siame	-	Chamber of Commerce and Industry
15.	Suwilanji Siziya	-	Planning Department -MMC
16.	Grace Nkomesha	-	Public Relations-MMC
17.	Solomon Simpamba	-	Engineering Department –MMC
18.		-	Moto-Moto Museum
19.	Simon Chimba	-	Social Welfare
20.	Friday Chitala	-	Radio Luswepo
21.	Siame Henry	-	Radio Luswepo
22.	Winza Simbaya	-	Planning Department –MMC
23.	Kafwanka Chester	-	Mbala Nursing School

24. Daisy Kabwe - Planning Department -MMC
25. Muloongo Evans - DNRPC

AGENDA

1. National Anthem
2. Opening Prayer
3. Self-Introductions
4. Opening Remarks by the District Commissioner
5. Reading, Correction and Confirmation of Previous Meeting Minutes
6. Matters Arising
7. Presentation of 2nd Quarter Departmental reports
8. Closing Remarks
9. Closing Prayer
10. National Anthem

NATIONAL ANTHEM

The National Anthem was sung by the DDCC members at exactly 09:50 hours.

OPENING PRAYER

An opening prayer was given by Director Public Health

SELF-INTRODUCTIONS

Self-introductions were done by each member present in the meeting. Membership comprised of representation from the District Administration, the Local Authority, the Military, Government Line Ministries, Non-Governmental Organizations, Faith Based Organizations and the Press.

DDCC/01/07/25: OPENING REMARKS BY CHAIRPERSON

In his opening remarks, the Chairperson acknowledged everyone and welcomed them to the meeting. He went on to say that it was an honor to welcome everyone present to the meeting for the 2nd quarter and he thanked everyone for attending the meeting which played a critical role in service delivery to the community.

The Chairperson said the meetings were important in order to take stock of progress across the sectors as well as challenges that the said sectors were facing and that the ultimate goal of providing services to the community remained the same.

He further went on to express concerns he had noted which were as follows:

i. Late submission of cluster reports which had in turn affected consolidation of the district reports that were needed at the upcoming PDCC meeting in Kasama and he urged departments to ensure reports were submitted on time.
ii. Lack of participation in Provincial Agricultural Show held in Kasama platforms to highlight district potential and development, attract partnerships and investment and he further urged departments to take part in future district events.
iii. Low attendance at the Umutomolo Ceremony and expressed his displeasure on the low turnout by the heads of departments.

The chairperson expressed that development was a shared responsibility and required effort and effective participation of all stakeholders.

DDCC/02/07/25: READING, CORRECTION AND ADOPTION OF MINUTES FOR THE PREVIOUS MEETING.

The previous meeting, minutes were run through and corrections were made that included spelling errors and grammar related errors. The corrections noted by secretariat were as follows:

i. On the attendance list, number 29, there was a correction that Mr. Chimba's department be changed from community development to social welfare; number 31, there was a correction that the institution should read as St.Mary's; Town Clerks department should read her position as well as Institutional management; number 12, there was a correction from 'District water coordinator' to Department of water resources; number 10 there was a correction from 'Ministry of Arts' to 'Ministry of Sports and Arts'
ii. On page 1, under opening remarks, there was a correction from 'were discussed' to 'are discussed'
iii. On page 2, there was a correction from 'lunched' to 'launched'; inclusion of the word 'office' and 'encouraged' to 'encouraging'
iv. On page 6, there was a correction to separate the paragraphs into three different paragraphs.
v. On page 8, there was a correction that 'awesome' be changed to 'commended'

DDCC/03/07/25: MATTERS ARSIING/ ACTION TAKEN

On page 4, the Town Clerk mentioned that the statement regarding Chisanza was hanging and the house needed clarity on the matter. The Chairperson also commented that the Local Authority was in a better position to provide clarity to which the DPO responded that funds meant for the whole project was diverted to other activities.

On the matter of DEBS assessing the Quality of lecturers at Nsanje Skills Centre, she made mention that she was not aware of the activity not been conducted due to transport challenges but that she would look into it and report back during the next DDCC meeting

On the matter of DEBS drafting a report highlighting challenges with the new curriculum, she reported that a training was conducted in selected schools who are implementing the new curriculum and that the said schools are the ones to purchase the materials and that a report would be given for monitoring of implementation of the new curriculum.

There was a question from the UPND District Secretary who wanted to find out if it was true as to whether pupils were told that they needed to have smart phones for lessons to which the DHD Planner concurred that he had heard the same information before. DEBS responded by saying that she wasn't aware of the information going around and wanted to find out if it was specific to any particular subject that the smart phones were needed for.

DAO responded by saying that there was need for parents and the community at large to be sensitive to the matter and be careful with children and what information it was that they were taking back home to their parents or guardians because it could be that the children just wanted phones to be bought for them in order to help them with their homework's but that DEBS should follow up and investigate on the matter.

Debs added that Stem schools had tablets available in the new circular and that she would follow up on the matter.

The minutes were therefore adopted as the true reflection of what was deliberated on during the previous meeting, it was **proposed by Mubanga Lazarous and seconded by Dr.Kabaso**

DDCC/04/07/25: PRESENTATION OF REPORTS FROM SUB-COMMITTEES

Before presentations were done by sub-committee chairpersons, the DAO mentioned that I was agreed in the last meeting that the presentations be done in power point and that chairpersons needed to own the reports as they were presenting and that was why there was need for the sub committees to hold their meetings before the DDCC meeting was to be held so as to allow for members to discuss issues in their various departments and allow the chairpersons to have a better understanding and be able to address and questions or concerns that may be raised.

He further added that the clusters will then need to give reasons as to why what was agreed upon in the previous meeting was not been implemented.

The Co-Chairperson also emphasized on concrete reasons to be given because the DDCC was a National issue and that for Mbala case, members always needed to be pushed every time when it came to reports writing and submissions to both cluster chairpersons and secretariat which ultimately reflects on the DC and her as TC who are answerable.

She further mentioned that all those who had not made submissions should make sure they do so by end of day so that secretariat could then consolidate and forward the report for the District to Kasama where the PDCC was to be held the following week.

The Chairperson made mention that members would be receiving charge letters for failure to submit and that subcommittee chairpersons as well would be charged for failure to report to the DDCC Chairperson on subcommittee members who had not made any submissions to them.

1. HUMAN DEVELOPMENT REPORT

The first report to be presented was the Human Development Consolidated report which was made as shown in Appendix A.

Reacting to the Human Development Report, the co-chairperson made mention that she was glad to hear that DHO had held their mid-year review meeting and went on to further remind everyone that there would be a review meeting to be held the next day on Thursday 10th July, 2025 at the council for the annual work plans.

Community development officer wanted to find out the actual status of the projects and comments on the report.

Co- Chairperson wanted to find out from St. Mary's on the enrollment numbers to which a response was given that the enrollment number has increased.

DAO mentioned that the two sheds abandonment of contract by the contractors and that they would be ambushed during the meeting and collect enough information.

2. ENVIRONMENTAL SUSTAINABILITY REPORT

The second report to be presented was the Environmental Sustainability Consolidated Report which was made as shown in Appendix C.

The water affairs dept officer gave a detailed report on the fault with the water pump at the General Hospital.

The civil engineer made mention that he would request for what the water usage at the general hospital was to which the water affairs officer responded by saying that there was

currently only one borehole and that that institution was in need of two extra boreholes in order to meet the demand. He further went on to explain that the time to fill up one tank by the pump was a period of seven days and the pump was been overworked and was always faulty and hence the need for more water points.

DAO also added that the General Hospital had the nursing school that was also being serviced by the same water pump and tank and that it was really not enough to meet the demands of both the hospital and the school

The co –chairperson advised the water affairs officer to submit the report to her office and as well target CDF disaster component.

3. **ECONOMIC TRANSFORMATION AND JOB CREATION REPORT**

The third report to be presented was the Economic Transformation and Job Creation consolidated Report shown in **Appendix B**.

Moto-Moto museum director wanted to find out as to why they were not being funded even after making several applications to the CDFC to which the Co-chair responded by saying that in as much as many applications had been made to the CDFC, for as long as the WDC of that particular ward did not submit it as a priority project, it would then not be picked as one of the shortlisted projects for approval and funding. She further went on to state that CDF projects follow a bottom up approach meaning that they were community based kind of

projects and that it was the community to decide as to whether or not they would then submit a final list to CDFC.

The co-chairperson also advised her to explore other options of funding such as that of Tourism Fund and if it was CDF route, they should then speak to the WDC and explain to them the issues.

4. GOOD GOVERNANCE REPORT

The last report was the Good Governance Report presented as shown in Appendix D.

There were no reactions to the report.

5. REPORT FROM ENGINEERING DEPARTMENT.

The report from the engineering was an additional report that highlighted mainly the CDF Infrastructure projects. It is highlighted in **Appendix E**.

Reactions to the report were that the social welfare officer wanted to find out the time frame attached to the opening of the roads to which the civil engineer responded that it was up to October but that the opening up of roads would be determined by the flow of funds from the Ministry.

The rep from St. marys mentioned that in the last meeting, an issue on the drainages within the district being worked on and if there was a budget adjustment to be included and the Chairperson also added wanting to know why a lot of projects had been approved to which the Co-chairperson responded

by saying that the members of CDFC were advised by the Technocrats but they were not heeding to their advice and that has been a challenge the Local Authority has been dealing with over the last few years and that all that they could do was offer advice but it was a another concern of the Local Authority having to deal with audit queries because of failures to complete a lot of projects that have been approved.

Another member wanted to find out what the Local Authority was doing regarding the two potholes near Grace Primary School and corner bar to which a response was given that the potholes were caused by debris and that there was one community that was trying to make a culvert to allow for entry into their plot.

DHO Planner wanted to find out what exact works were planned to be undertaken at president park to which a response was given that works such as putting up a parks and gardens as well as probably fencing the place to which a concern was brought up regarding the cultural issues because of the president park been right next to the mourners shelter.

A question was raised as to whether the president park can be taken to a new place to which Moto Moto Museum Director made mention that it has historical background attached to it and therefore it can't be moved to a different place.

DDCC/05/07/25: CLOSING REMARKS

The Chairperson thanked everyone for the good attendance and the awesome participation and mentioned that the

meeting was a fruitful one. He advised secretariat to have the minutes ready in two weeks from the date of the meeting. With those remarks, the meeting came to a close at 15:00 hours.