MBALA DISTRICT

MINUTES OF THE THIRD QUARTERS DISTRICT DEVELOPMENT COORDINATING COMMITTEE MEETING HELD ON TUESDAY 31ST DECEMBER, 2023 IN THE COUNCIL CHAMBER AT 09:00 HOURS.

ATTENDANCE LIST

	NAME		INSTITUTION
1.	Annie Paul (Mrs)	-	District Administration
2.	Laura Munkanta	-	Town Clerk
3.	Eugenia M. Sikazwe	-	District Administration
4.	Maambo Choombe	-	Labour Department
5.	Kaoma Nsama F.	-	St. Mary's College of Education
6.	Davies Mulenga	-	Infrastructure Departments
7.			
8.	Davies Musenge	-	Town Clerk
9.	Grant Schaeffer	-	Pastors Fellowship
10.	Joseph Musonda	-	National Registration
11.	Clive Matengo	-	Education
12.	Wilfred Chima	-	Education
13.	Desylva Zulu	-	National Assembly
14.	Mpengo Simutami	-	World Vision
15.	Thomas Kaunda	-	Community Development
16.	Dr. Goliath E. Zulu	-	Ministry of Fisheries and Livestock
17.	Bridget Jere	-	Forestry
18.	Milton Kapua	-	St. Mary's College of Education
19.	Kachelo Mainza	-	Mbala Municipal Council
20.	Dr. Fredrick Chimanga	-	District Health Office
21.	Chisanga Simon Bwalya	-	District Health Office
22.	Dan J. Banda	-	Catholic Medical Mission Board
23.	Mpembamoto Mpazi	-	Mbala Municipal Council
24.	Grace Nkomesha	-	Mbala Municipal Council
25.	Peter Sinyangwe	-	ZANIS
26.	Winza Simbaya	-	Mbala Municipal Council
27.	Daisy K. Mukabainga	-	Mbala Municipal Council
28.	John Aston Mwanza	-	Mbala Municipal Council

29. James Mutale - Mbala Municipal Council
30. Stephen Siluyele - Radio Luswepo
31. Paxinah P. Mbewe - Office of the President (SD)
32. Samuel Banda - Chambeshi Water and Sewerage Co.
33. Bertha Mwenya - District Administration
34. Belita Kumwenda - Mbala Municipal Council
35. Mwaka Hwandu - Zampost
36. Lewis P. Sinyangwe - Show Society
37. Perrice Nkombwe - Moto-moto museum
38. Fredrick Chilambwe - Social Welfare
39. Joseph Simukoko - District Youth
40. Francis Chileshe - Mbala Municipal Council
41. Agness Mulosa - Decisive Minds
42. Benson Alitili - Mbala College of Nursing
43. Simon Chimba - District Chief Affairs
44. Joseph Siame - SUNTA
45. Foster Phiri - Mbala General Hospital
46. John Ngalande - Household in Distress
47. Eneless N. Polela - Mbala Municipal Council
48. Nathan Kalambo - ZCS
49. Bright Banda - Mbala Municipal Council
50.

AGENDA

1. National Anthem
2. Opening Prayer
3. Self-Introductions
4. Opening Speech by the District Commissioner
5. Objective of the meeting
6. Second and Third quarter report presentations
7. Closing Remarks
8. Closing Prayer
9. National Anthem

NATIONAL ANTHEM

The National Anthem was sung by the DDCC members at exactly 09:30 hours.

OPENING PRAYER

An opening prayer was given by Pastor Grant Schaefer.

SELF – INTRODUCTIONS

Self – introductions were done my each member present in the meeting. Membership comprised of representation from the District Administration, the Local Authority, the Military, Government Line Ministries, Non-Governmental Organizations, Faith Based Organizations and the Press.

DDCC/07/06/23: OPENING REMARKS BY CHAIRPERSON

The Chairperson in her opening remarks welcomed members to the meeting and acknowledged the presence of the members of the house, observing all protocols. She then went on to emphasize the importance of such a platform as a number of tasks had been entrusted to government workers such as the Integrated Development Plan (IDP), CDF among other things. The Chairperson therefore encouraged all to take the meetings seriously and act on all resolutions made without fail. With these remarks, she officially opened the meeting.

DDCC/08/06/23: READING, CORRECTION AND ADOPTION OF MINUTES FOR THE PREVIOUS MEETING.

The previous meeting minutes were run through and minor spelling corrections were made.

DDCC/09/06/23: MATTERS ARISING

Arising from the action plan item number 1, that is, formulation of the Integrated Development Plan, the Town Clerk reminded members that the Provincial Minister had given a deadline of 31st December, 2023 to complete the document and that submission of names of non-co-operating departments would be done to the Ministry. She added that Mbala as a District was lagging behind compared to other districts and as such, there was no luxury of time.

The Chairperson also pointed out the fact that the IDP document was a 10 year document and that 3 years had already elapsed. She stressed that despite all the commitments, we could at least send a draft and wait for feedback from the Ministry.

On item number 2 of the action plan, that is, Assessment of Staff houses at health posts where world vision has approved funding, the Infrastructure Officer reported that the site visits were conducted and the BOQs were done and submitted to World Vision for funding. The Chairperson then urged the Infrastructure Officer to make follow-ups.

On the issue of engaging communities and WDCs on applying for staff houses at Health posts under CDF Community projects as item number 3, the District Health Director reported that the In-charges at the Health Facilities had been engaged to discuss on the structures and that follow ups had to be made.

The issue on item number 4, that is, the task to engage the community on clearing the graveyards for keep Zambia clean campaign, was reported by the Senior Public Health Officer as having been done and that the Grave Yard had been cleared.

The last item on the Action Plan was that of meeting with stakeholders to formulate budget for improving the grave yard to which the Town Clerk responded that the matter has to be pushed by the Moto-Moto WDC to be included in the 2024 CDF projects.

DDCC/10/06/23: PRESENTATION OF REPORTS FROM SUB-COMMITTEES

1. **HUMAN DEVELOPMENT REPORT:**

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The Human Development presentation included reports from District Health, Education,St. Mary's College of Education, Community Development, Housing and Social services and Public Health Departments. The presentations made are as shown in **Appendix A**.

Reacting to the presentation from the Human Development Sub-Committee, the Town Clerk enquired on the status of the Mosquito Net distribution by the District Health. The District Health director responded saying that the exercise was on-going and that it was a mass distribution that targeted all. He also informed the house that the District Health had achieved more than the target in the Immunization against Cervical Cancer exercise. Members however urged the District Health to increase on the outreaches of Male Circumcision.

Members of the house also wanted clarity on how well the grade 7s, 9s and 12s had fared in the end of year exams. The DEBS responded to this by saying that the results had not yet been given at provincial level but that he would be able to update the house in the next meeting. He then informed the house that there was a catch up programme for literacy that was brought to address the issues of literacy amongst leaners.

Responding to the concern over the failure of communities to identify sites for schools, the Town Clerk emphasized on the need for the IDP to assist with such issues due to the component of Spatial Mapping in the formulation of the IDP. She therefore urged the team that would go on the ground for consultation to get what the communities want.

In addition, based on the presentation by St. Mary's College of Education, the DEBS encouraged all to consider children at the only Education College in the District as priority when recruiting will be given to locals so as to promote the local institutions. He said this also owing to the small number of enrollments despite the fees being extremely low.

On being questioned as to why the enrollment levels were low and if the school had considered advertisements in order to increase

enrollments, the representative from the college said that the employment freeze by previous regime had contributed and that the school did advertise using various platforms such as radio.

Arising from the report from Housing and Social Services Report, there was a concern as to why the Overspill Market was not being used. The Chief Community Development Officer said that the market had been abandoned in preference to the Cairo Road trading area. He added that the other reason was the lack of ablution block which, an issue that the Ministry of Local Government was in the process of addressing.

On being asked about the issue of traders along Douglous and Lubuto outlets, the officer said that the issue begun a long time ago but that with the Ministerial pronouncement, the ban of street vending would be effected as soon as the market shelters are worked on. The Town Clerk also alluded to the fact that once the ban is effected by end of November, 2023, even the buyers would be prosecuted. In addition, the officer from infrastructure urged the council to regulate the sausage sellers by Douglous shop.

The members of the house further enquired on the way forward with the dilapidated roads in the District to which assurance was given by the Director Engineering that works had begun owing to the coming of the Grader and that Lungu Avenue, Cairo Road and Chulungoma Roads had been earmarked for rehabilitation.

Also due to the emphasis by the house to consider working on Moto-Moto Road which was reported to be in a deplorable state, the Town Clerk assured the House that road works by the Council would be restricted to the mentioned roads, as the procurement of other road machinery would enable the council to attend to more roads in the District. In the same vein, the CDF Chairperson guided that the applications for roads under CDF community projects have to be done by the community. He further clarified that since a lot of 2022 and 2023 CDF funds went towards the procurement of earth moving equipment, the district would start seeing more road rehabilitation works from then onwards due to sufficient funds. He added that Mbala, being an agricultural District, there was need to also consider roads in other wards besides Kazimolwa ward.

A concern arose in response to the report by Housing Department, as to whether the school fees at TVMI were sufficient to run the school. The Town Clerk responded that the council supplemented to it as part of the community service.

Members of the house also enquired on how the council intended to upgrade Marround Compound, a matter to which the Town Clerk responded saying that improving a settlement was a huge exercise that council could not afford unless the funded by Central Government through the ministry which had programmes to fund such exercises.

On being asked about the progress made with the upgrading of Kaseshya Zombe Boarder, the Town Clerk responded that the council was still waiting for feedback over the application made to improve the boarder.

On the same subject, the Chairperson commended the Local Authority for the job well done at the Bus Station and encouraged them to render more services.

In addition, there arose a concern over the issue of absconding the weekly Keep Zambia Clean Exercise by a number of government workers. The Town Clerk cautioned everyone to change our mindsets over the exercise of cleanliness especially with the coming up of programmes to inculcate the attitude into school children in collaboration with Education.

The Chairperson also observed the need for heaped up garbage in mvarious places to be strictly collected. The Town Clerk affirmed that the tractor for garbage collection was available and that bus operators had also been written to, to have their passengers avoid littering. She further informed the house that the programme of subscribing to the Council for Garbage collection was also in effect for residential areas. On the same subject, the council was advised to consider placing bins in strategic areas and to caution all shop owners to get bins for their premises. The Director of Public Health said that it could be done by next trading licenses.

2. ENVIRONMENTAL SUSTAINABILITY

The Environmental Sustainability report was presented as shown in **Appendix B,** comprising of the report from Forestry and Agriculture.

When asked as to whether there was any work that Forestry had done in terms of tree planting as the pioneers of the same, the Forestry Officer responded that the department was understaffed as the tree planting exercise was a cumbersome exercise. She said that the department engages other stake holders like Zaffico and Zesco in the distribution of seedlings. The Chairperson however, urged the forestry department to have a small portion that could be managed by the available staff.

Also when enquired about the status of the confiscated items by her department, the Forestry Officer informed the house that the items could not be auctioned as the patrol was done jointly with Mpulungu Office and as such, the Mbala office was waiting on Mpulungu in order to embark on the auction. In addition, the officer was asked as to whether there was any feedback from higher authorities concerning the Likoma space where a school was meant to be constructed and she responded that there was no feedback yet.

The District Agricultural Officer (DACO) was asked to clarify on the agricultural loans that were being given to civil servants; as to how many hectors could an applicant apply for, whether there was insurance over the same in case of any eventuality as well as what would happen in the case that the banks involved delay to process the issuing of inputs. The DACO clarified that an individual could apply up to five hectors but that if one could not manage a hector, the head of State also encouraged to apply for an acre. He added that government would ensure that inputs are issued on time and that the loans would be insured in case of drought or other eventualities.

The Forestry Officer also informed the house about the Tree Planting Programme that would be implemented in collaboration with Education where each Teacher and Pupil will be expected to plant a tree.

3. ECONOMIC TRANSFORMATION:

The Presentation for Economic Transformation and Job Creation was made as shown in **Appendix C. The presentation included reports from Agriculture, Fisheries and Livestock,**

The Fisheries and Livestock Coordinator was queried over the issue of Dog Cropping, whether the Vet Office was involved and the reason as

to why it was only done in High Density Areas. The officer responded saying that the cropping of dogs was an exercise done by the Local Authority. In addition, the Senior Public Health Officer said that the Local Authority registered dogs after vaccinations and that that was done in collaboration with Vet.

Further, a serious concern arose from the members as to the safety of meat and meat products owing to the fact that most of the meat came from Southern province where there was prevalence of Anthrax. The Fisheries and Livestock Coordinator assured the house that slaughters had been banned in Eastern Province, Sinazongwe and other areas where Anthrax was prevalent and that according to the surveillance done, no Anthrax cases had been recorded in Lusaka. Members further enquired on whether it was legal to buy beef from Kaseshya and if there where any areas where Vet had no jurisdiction to vaccinate animals.

The officer responded by cautioning members to be careful with the beef from Kaseshya as the animals there were mostly slaughtered illegally. He also clarified that there were indeed low risk areas where Vet did not vaccinate animals but that if there was any outbreak in such an area, it would be managed from there. Still on the same subject, the members wanted to find out why vaccines for livestock could not be accessed by individuals unless provided for by Government. The response to this was that vaccinations were only administered after examinations by a vet personnel as some diseases were born out of certain vaccinations. The officer went on to explain that only government was mandated to issue vaccines especially for diseases such as Foot and Mouth Disease and CBPP. When asked to give an update on the status of the Livestock Markreting Centre, the officer said that the center would be operational once ZESCO had connected power.

Reacting to the report by Moto-Moto museum, one of the members noted the need for tourism in the District to be packaged in a way that would attract tourists. The Chairperson affirmed the need to develop the IDP and revamp the Airport for tourism development.

After the presentation, members inquired on the procedure of inspection of butcheries products. He went on to add that the initiative was the good will of the government as as Forestry receives funding to grow seedlings for distribution to public institutions or for sale at a minimal price and that this was in an attempt by Government to restore degraded areas by 2026 as is inscribed in the Eighth National development plano which the Vet Officer responded that the procedure requires to first see the documentation acquired from Vet Offices as well as movement permits. He went on to say that all animals are inspected by Vet Officers before slaughter and the mean inspected too after slaughter to the effect that part or all the carcass gets condemned if not found fit for human consumption.

On the quality of meat, the officer alluded that the tenderness of meat depends on the type of activity that the cattle were engaged in when alive, whether straneous or not. He added that stunning guns are used to render the animal unconscious before slaughter to avoid stressing it as this could result into poor quality meat usually used in sausage making.

The Officer on being asked about the sensitizations on Rabbies, said that the outreaches are done in conjunction with the Health Department and the local Authority and that cases are usually high during cold season and breeding seasons (January to February). The Town Clerk affirmed that the budget from the previous meeting was on course as well as the request for cropping. She went on to say that the Local Authority could not handle the expense of Vaccines which was given by the Vet Officer as K400,000, unless if it could be lobbied from the next funding of CDF. She continued that for cases of rabbies, funds could be sourced from the Disaster component of the CDF if any cases would be recorded.

Members also enquired on why the CDF infrastructure Projects only encompasses Health and Education projects. The response came from the Chairperson to say that the CDF committee only receives applications from the community through the Ward Development Committees and that the CDF Committee has no right to alter the need and priorities of the communities in as far as developmental projects are concerned. The secretariat added that these developmental priorities are as inscribed in the Five year plans for each Ward submitted by the WDC representing the communities and that amendments could only be made by the WDC.

To this effect, it was recommended that there be representation from the community representatives during DDCC meetings.

Commenting on the report by the Director of Engineering, it was noted by a member of the house that commendations and recommendations to be made in the reports for each projects depending on whether work had been done well or not by contractors. In addition, the house was clarified on the specifications as to who sits on the monitoring team, that it depends on the nature of the project being monitored. The Town Clerk added that there are projects that only require agricultural Officer or Fisheries Officers depending on the nature of the project as per the CDF guidelines. She further reported for the information of the house that there would be a sensitization of all 2023 CDF grant approved groups receiving funds before funds are disbursed and that all relevant departments would be engaged.

In the same vain, the Local Authority was commended by the officer from Education on the job well done in engaging education on procurement of desks and went on to request that he be given a platform to offer gratitude during the project hand over ceremonies.

Further, the DEBs made an inquiry on the progress made with the commercialization of Samora Michael Airport to which the Chairperson clarified that the Airport had been done and operational and that Airport Staff were available. She however mentioned that the only challenge was that of lack of operators but hoped that with the opening of Kasama Airport, operators could be drawn from there.

4. SECRETARIAL PRESENTATION

The Secretarial Presentation arose questions from members about the pronouncement made on those that aspired to do nursing as mentioned by the Minister of Local Government. The Town Clerk assured the house that follow ups would be made. She continued that the only correspondence received thus far was the once directing councils to extend CDF Bursary to primary schools offering Special Education like Chila Deaf Unit School as differently abled I primary school were then eligible for bursary including the weekly borders.

A recommendation was made by the house that mentorship programmes and for women and differently abled benefiting from CDF

be made available. The Town Clerk noted this and added that a mechanism to track beneficiaries to establish the difference CDF had made would be put in place.

The Chairperson asked on the progress on the bridge as it had been reported in the previous meeting that works would be completed. To this the Director of Engineering responded that the advert had to be cancelled as they had written to Road development agency to work on the same stretch and it had since appeared in the annual work plan.

The Local Authority was also urged to make follow ups with RDA concerning the funding for President Avenue done in 2018 during the centenary, as funds amounting to K32 million for the 4.5 km road from Airport to Kawimbe leading to street lights being uprooted and ZESCO lines being moved.

The Director of engineering noted this and assured the house that once the Provincial Engineer was in, he would make enquiries. He was also advised not to utilize the K400, 000 CDF money meant for shoulder repairs of the same road but instead keep it till funds are sufficient to avoid shoddy works. Another suggestion was to have it reserved for fuel the feeder roads once the grader had arrived, a decision to be made by the CDF committee.

MOTOR BIKE ASSOCIATION REPORT

The report by the Motor Bike Association highlighted the opportunities as well as the challenges faced by the association as follows:

Opportunities

1. Job creation and poverty reduction
2. Source of funds for government through tax paying and levies.
3. Transport availability
4. Easy transportation of sick people in villages where ambulances could not reach
5. Improving of livelihood of people

Challenges

1. Accidents due to some operators lacking licenses
2. Lack of knowledge of the highway code by operators
3. Lack of cooperation with police and lack of promptness by police when matters are reported.
4. Political interference from cadres despite adherence to regulations.

Objectives:

1. To collaborate with Government.
2. To have all motorbikes captured under ZRZ and RTSA
3. To have all bikers registered under the association and have IDs and drivers licenses
4. To have physical inspection of all bike stations.
5. To have all bikers educated on highway codes and road signs

Requesting for support from DDCC and collaboration

The District Health representative raised concerns as why the bike operators did not adhere to simple rules such as carrying one passenger at a time, riding with helmets on and having lights on at night. The representative responded by saying that rules were there and but there were bikers that did not belong to the association and hence not abiding by the rules.

The association was advised to get organized first, enforce discipline to its members in order to build the image of the association before and control its members first before seeking support from the Local Authority and other stakeholders.

The Town clerk added that the Local authority's role to deal with biker had been delegated to Housing department and the association was further advised to further engage the Legal Department to help with issues of constitution, registration and putting their house in order. They were guaranteed by members of the house that police would be engaged if expectations are not met as those who intended to remain in business were to do the right thing.

The representative from Chamber of Commerce added that the association could also draft a letter requesting to be part of the Netherland power groups that would soon come to partner with Local authorities through the Office of the District Commissioner as it would be cardinal to know would constitute the partnership.

CLOSING REMARKS

The chairperson thanked everyone for sparing their time to make themselves available especially with the amount of work and the pending issues that were dealt with. She added that the presence of all showed the love and value for our district despite a few hiccups. She therefore encouraged all to continue with the spirit of attending meetings when called for and to continue appreciating the jobs instead of taking them for granted.

With these remarks, the meeting came to a close at 19:16 hours.

Appendix A: Fisheries and Livestock Report

No.	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATIONS
1	Disease control-Cattle vaccinations	Vaccinate 18, 000 cattle against FMD in Mwamba, Kaseshya, Kawimbe, Kaka, Kakungu, Nsokolo	Completed vaccinated 17, 859	Insufficient funds Low staffing levels Inadequate transport and handling facilities	Provide adequate funds Increase staffing levels Procure transport
2	Disease control-Cattle vaccinations	Vaccinate 18, 000 cattle against CBPP in Mwamba, Kaseshya, Kawimbe, Kaka, Kakungu, Nsokolo	Complete vaccinated 15, 979	Insufficient funds, Low staffing levels, Inadequate transport and handling facilities	Provide adequate funds Increase staffing levels Procure transport and construct 4 more handling facilities in each camp
3	Public Health-Zoonotic control	To vaccinate 1000 dogs	Vaccinated 257 dogs	Poor compliance levels Lack of financial resources	Need to sensitise and enforce law More stakeholder engagement like Council, Police and Health

4	Disease control	Dip 10, 000 cattle	4, 060 cattle dipped	Poor community response and inadequate dipping facilities	Engage for more stakeholder support like Tralard e. g Did a spray race in Kawimbe ward and funded Lushoto spray race More sensitisation and law enforcement
5	Disease control-Poultry	20, 000 chickens vaccinated for NCD	Vaccinated 14, 895 chickens	Poor community response	Need for more sensitisation
6	Disease control Branding- MBL-1 mark	3, 000	4, 330 cattle branded in Kakungu-Lwandi Still on-going	Inadequate funds, handling facilities, transport and staff	Procure more transport, employ staff and increase funds Construct 4 handling facilities in each veterinary camp
7	Infrastructure development	Livestock market center (LMC) operationalization	Complete but non operational	No power, furniture, perimeter fencing wire	Connect to Zesco, procure furniture and construct a perimeter fencing wire More stakeholder engagement with Council, Health, Traders

8	Infrastructure development	Kaseshya Veterinary check point and quarantine operationalization	Complete and operational but not to full capacity	No Zesco power, furniture and staffing	Connect to Zesco, procure furniture and employ 5 staff
9	Public Heath Meat inspection	Conduct 150	Conducted 170	Lack of staff and transport Poor community compliance	Employ more staff and procure transport More sensitisation
10	Fish production and productivity-personal visit	210 personal visits	Achieved 102	Inadequate transport and staff-only 1 staff in the department	Employ staff and procure more transport
11	Aquaculture development	60, 000 fingerings	55, 420 fingerings produced	Inadequate transport and staff-Only staff in the department Slow uptake of new farming technologies	Employ staff and procure more transport More sensitisation on improved farming technologies
12	Extension service-Rangeland management & improvement-Visits SLIMP/ESLIP	100	90	Inadequate funds, transport and staff	Provide adequate funds, transport and staffing
13	Forage production and enhancement_ Hay bailing,	400 farmers to visit	338 and on-going	Inadequate funds, transport and staff Low compliance levels	Provide adequate funds, transport and staffing

	Silage Processing & Stover urea treatment-				Community awareness
14	Extension service-Follow up of Program Cows & Calves-Visits – SLIMP/ESLIP	268	180	Inadequate funds, transport and staff	Provide adequate funds, transport and staffing
15	Extension service-Number of follower farmers registered and visited –Visits SUNTA	90	68	Delay in fund disbursement Challenge of recruiting follower farmers Low staffing levels	Timely fund disbursement Sensitisation Staff recruitment
16	Extension service-Monitoring poultry & Goat farmers-Visits TRALARD	100	60	Inadequate funds, transport and staff	Provide adequate funds, transport and staffing Poor state of camp houses
15	Extension service-Meeting rangeland committee SLIMP/ESLIP	4 in Kasunga and Kawimbe	Achieved 6 visits	Inadequate funds, transport and staff	Provide adequate funds, transport and staffing

17	Artificial insemination service center	To Operationalize	Complete but no operational	Lack of furniture and equipment	Procure furniture and equipment
18	Infrastructure development- Disease control Kawimbe tier 2	To Operationalize	Complete and operational	Lack of office furniture	Procure office furniture

Appendix B: Ministry of Agriculture Report

S/N	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
	Training farmers in conservation agriculture and dissemination of new agricultural techniques.	15 trainings	Farmers drawn from different Camps were trained and equipped with the necessary knowledge in Climate-smart Agriculture technologies. 222 farmers (Females 80 and Males 142) were reached	Lack of transport and extension staff in some camps contributed to low coverage	There is a need to purchase motorbikes and employ extension staff to fill the vacant positions for effective and efficient implementation of the planned activities
2	To promote the soya beans value chain	150 farmers	MOA/ ESAPP and Born to care as a service provider supported 150 farmers from Mwamba, Kasheshya East, and	The challenge has been that 70% of the	Famers need to abide to MOUs for sustainable

			Lucheche camps. Farmers were provided with 1X25 kg seed of soyabeans, 1x50 kg bag of fertiliser and 2kg of inoculant to cultivate a lima	famers have failed to payback	implementation of the program
3	Conduct Farmer registration		About 9,562 farmers were registered across the district.	Already registered farmers in the ZIAMIS database were registering again and this caused conflicts of about 3,251 records	Farmers were advised just to verify their details and not to register again. The Ministry managed to resolve all the 3,251 conflicts

S/N	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
4	Conducted end-term evaluation in research camps	15 evaluations	Evaluations were conducted in Masamba and Kaka Camps targeting 15 farmers to ascertain their preferred technologies. Some of the technologies being tried include CA, maize-legume rotation + pigeon pea +	Outbreak of fall army worms and late on set of the rains	Farmers were advised to use both synthetic and botanical control methods. Use of Tephrosia, handpicking or crushing as well as synthetic pesticides such as Emamectin

			Gliricidia maize-legume rotation + pigeon pea		and chlorpyrifos when infestations are high. The Ministry also gave out chemicals to the farmers (8,000 litres of Profenofos and Cobra).
5	Conduct training on Fall Armyworms scouting and management	1 training	15 camp officers were trained in the management and scouting of Fall Armyworms, and the APP was shared to be used in the field for detecting and giving the exact damage on the crop was shared	Continuous dissemination of information on Pest management has continued to be a challenge in vacant camp	Continuously farmer sensitization on identification and management of the pest to avoid any recurrence in the future
6	Conduct Field days	23 field days	Field days were successfully conducted in all the camps and 6 of them were supported by SIFAZ	3 camps namely Kaseshya West, Pumpa, and Sementi are vacant	There's need to employ and deploy extension officers to vacant camps for effective extension delivery

S/N	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION

7	Conducting and facilitation Camp, block, District and Provincial shows.	21 shows	All the 21 agricultural shows were successfully conducted	Some ministries did not participate in both the district and provincial shows	At provincial Agriculture Tourism and Investment show all Ministries and Departments should participate as the event is not only for the Ministry of Agriculture alone
8	Reconstitution of DAC and CACs	19 committees	1 DAC and 18 CACs were reconstituted in all the agricultural camps	3 camps namely Kaseshya West, Pumpa, and Sementi are vacant	There's need to employ and deploy extension officers to vacant camps for effective extension delivery
9	FISP Sensitization	19 sensitizations	The 2022/23 allocation and modalities have been communicated officially (Each farmer is eligible to 3x50 kg bags of D Compound, 3x50 kg bags of Top dressing (Urea), 1x10 kg bag of maize seed and either 1x20 kg bag of groundnuts or 1x25 kg bags of Soya beans)	The inputs for the 2022/2023 farming season reduced by 273 to 10,000	There is a need to increase the allocation in order to benefit the district's demand. On the other hand, cooperatives should not entirely depend on Subsidised inputs but they should be viable and engage in sustainable businesses to support their members

S/N	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
10	Irrigation development	8 sites	8 sites in Lunzua West, Kamuzwazi, Penza, and Kawimbe are being targeted with the help of ECOBSI.	Inadequate irrigation water at Settlement, Kawala and Chanona Irrigation sites is negatively affecting farmers. Presence of Tuta-absolute in tomato crop	To line Kawala main irrigation furrow as the soil is too loose and most of the water is lost through seepages. Farmers were advised to spray their crops using anti tuta insecticides
11	Monitoring and backstopping of the Installation, Pegging and planting of SIFAZ Mechanization Demos, Mother and Baby Trials	8 Visits	A total of 15 mother trails, 350 baby trails, and 10 Mechanization Demos were planted in both Masamba and Kaka Research camps under SIFAZ while in promotion Camps all 34 demos were planted successfully, these include 12 Crop intensification,12 Mixed	Pests infestation was higher on plots with maize continuous compared to the rotation, (Fall armyworms), Drought experienced after planting and some fields	Farmers were advised to use both synthetic and botanical control methods. Plant drought-tolerant varieties and re-site the trails that was destroyed by the construction company

			cropping, and 4 vetivers and 2 Beans Seed multiplication.	in Kaka were destroyed by the road construction company	

Appendix C: Community Development Report

S/N	Programme/Project	Targets	Status at Report	Challenges	Recommendations
1	**FOOD SECURITY PACK PROGRAMME(FSP)**	Identification of 700 wetland beneficiaries in 7 satellites in the 2nd quarter of 2022.	700 Beneficiaries were identified and inputs were distributed to 7 satellites in the district.	Lack of storage facilities to the Department of community development.	- Construction of a Modern storage shed for the Department of Community development. - Transport has been a challenge both at district and at sub centre level.
		Receiving of Rainfed FSP inputs for 2022/2023 farming season for 2,124 beneficiaries	We have received 3,020 D-compound with a balance of 0f 1,228 while Urea stands at 1,840 with a balance of 284	Lack of storage facilities to the Department of community development.	- Construction of a Modern storage shed for the Department of

					Community development. - Transport has been a challenge both at district and at sub centre level.
2	**WOMEN MICRO-CREDIT SCHEME PROGRAMME** **(VILLAGE BANKING)**	55 Groups are on the programme	55 Groups on the programme are still paying back loan payment	The groups were adversely affected by Cov-19 and there rate of paying back is not impressive	- Inadequate funds to conduct routine monitoring - Lack of administrative funds on this programme
	WOMEN EMPOWERMENT PROGRAMME (GENDER AND DEVELOPMENT)	71 women were targeted	71 women were trained in financial and entreprenualship skills	Illiteracy levels among women	- Need to recruit literacy instructors to curb the situation

Appendix D: Engineering Report

S/N	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
1.	Construction, Completion and	100% by end of Quarter 2	➢ **Rehabilitation of Mbulu Hall** 100% Complete	Nill	Nill

	Rehabilitation Works in Kazimolwa Ward, Lot 1 Contractor: **Kalinely Enterprises Limited** Contract Sum: **K177,035.00**		➢ **Completion of Myengele Primary School** 100% Complete ➢ **Completion of Maround Market** 100% Complete ➢ **Supply of Sheets at Destiny School** 100% Complete		
2.	Construction, Completion and Rehabilitation Works in Kawimbe Ward. Lot II Contractor: **Sun Sichy Enterprises Limited** Contract Sum: **K244,518.00**	100% by end of Quarter 2	➢ **Phased Works for Construction of 1 x 3 Lab at Kawimbe Sec School** 100% complete ➢ **Phased Works for Construction of 1 x 3 Lab at Kawama Day Sec School** 100% complete ➢ **Phased Works for Construction of 1 x 2 CRB at Lumi Primary School**	Nill	Nill

			100% complete		
3.	Construction, Completion and Rehabilitation Works in Mwamba Ward Lot III Contractor: **Sunzu Investments Limited** Contract Sum: **K178,876.00**	100% by end of Quarter 2	➢ **Phased Works for Construction of 1 x 4 CRB at Mwamba Day Sec School** 30% Complete ➢ **Phased Works for Construction of 1 x 4 CRB at Kakozya Primary School** Contractor has mobilised on site	➢ Blown off roof and collapsed wall at Mwamba Day Sec. School ➢ MLGRD taking long to approve the variations to the Contract (Money meant for Mwamba Day Sec Sch to be used at Kakozya Pr Sch)	MLGRD has been notified
4.	Construction Completion and Rehabilitation	100% by end of Quarter 2	➢ **Completion of Staff House at Ntenda Community School** 100% Complete	Contractor taking long to complete the 1x3 CRB at Katito Primary School	Contract Termination being considered

	Works in Mwambezi Ward Lot IV Contractor: **Twachula Contractors** Contract Sum: **K147,295.00**		➢ **Phased Works for Construction of 1 x 3 CRB at Katito Primary School** Completion at 80% Only remaining Flooring and Fixing of Window Frames ➢ **Completion Uningi Health Post** 100% Complete		
5.	Construction Completion and Rehabilitation Works in Nsunzu Ward Lot V Contractor: **Kapeshi Works and Traders** Contract Sum: **K148,525.00**	100% by end of Quarter 2	➢ **Completion of Kalesu Health Post** Works are at 100% ➢ **Phased Construction of Masamba Day Secondary School 1 x 4 CRB** 100% complete	Nill	Nill
6.	Construction, Completion and	100% by end of Quarter 2	➢ **Completion of Zombe Health Post** 100% complete	Nill	Nill

	Rehabilitation Works in Intala Ward Lot VI Contractor: **Sun Sichy Enterprises Ltd** Contract Sum: **K200,473.00**		➢ **Completion of Musipazi Primary School 1 x 2 CRB** 100% complete ➢ **Phased Works for Construction of 1 x 2 CRB at Chilipula Primary School** 100% complete		
7.	Proposed Construction, Completion and Rehabilitation Works in Lwandi Ward Lot VII Contractor: **Sunzu Investments Limited** Contract Sum: **K148,000.00**	100% by end of Quarter 2	➢ **Completion of 1 x 3 CRB at Isofu Primary School** Completion at 55% ➢ **Phased Works for Construction of 1 x 4 CRB at Chipoka Day Secondary School** 65% Complete ➢ **Completion of Staff house at Chisenga Health Post** Completion at 45%	➢ Blown off roof at Isofu Primary school ➢ MLGRD taking long to approve variations (Money for Isofu Pr Sch to Chipoka Day Sch and also Chisenga Health Post House to	MLGRD has been notified

			➢ **Completion of 1 x 2 CRB at Chisenga Primary School** 90% Complete	Primary School)	
8.	Construction, Completion and Rehabilitation Works in Motomoto Ward Lot VIII Contractor: **Kapsak Investments Limited** Contract Sum: **K134,174.00**	100% by end of Quarter 2	➢ **Completion of Staff House at Kati Community School** 100% Complete ➢ **Phased Construction of 1 x 3 CRB at Mwambezi Chilino Community School** Works at 90% Completion	Change of scope (Spider trusses to block work) as a variation for Mwambezi Chilino Community school	Change of scope of works communicated to the Contractor
9.	The supply install and commission of 77 units Street lights along Allen Chilemu Road Contractor: **Jaluka Inovations And Consultancy Limited**	100% by end of Quarter 3	➢ Contractor has install 68 lights out of 77 the contract stands at 88% complete.	Solar Fittings were not approved by Council	Contractor asked to supply and install correct fittings

	Contract Sum: **K1, 236, 409.41**				
10.	Flood lights at Mbulu and Town Centre Market Contractor: **Kuchimwezi General Dealers** Contract Sum: **K116,227.58**	100% by end of Quarter 3	➢ Contractor has installed both flood lights at Mbulu and Town Centre Markets	Nill	Nill
11.	The supply, fabrication and installation of 5 gates at town centre market Contractor: **Simukoz Youth Construction** Contract Sum: **K56,742.60**	100% by end of Quarter 3	➢ Contractor has fabricated and installed 4 out of 5 gates	Nill	Nill
12.	Fire and Fire related incidences	Nill	➢ At New Twatampako Shop, Brigade	Fire Tender developed a mechanical fault	Procurement of spare parts in progress

	Two (2)		responded and extinguished the fire ➢ At Town Centre Market, Shop on Fire, Brigade responded and extinguished the fire ➢		
13,	Special Services of Emergency Nature **Two (2)**	Nill	➢ At Chinula Village: ➢ Road Traffic Accident, ➢ Casualties rescued ➢ At Inyandu Village: ➢ Foetus Dumped in Pit latrine, Brigade only found Chitenge material	Nill	Nill

Appendix E: Ministry of Education Report

PROGRAM /PROJECT	TARGET PER QUARTER	STATUS REPORT	CHALLENGES	RECCOMENDATIONS
1.EARLY CHILD HOOD EEDUCATION - CURRICULUM AND PROVISION OF EDUCATION MATERIALS	13 ECE CENTERS	• 5ECE centres monitored for effective management and utilization of TLMs.	inadequate teaching and learning materials in ECE centres Visited.	GRZ to procure more learning and teaching learning materials.
-EDUCATION STANDARDS, ASSESSMENT AND EVALUATION		Monitored 5 ECE centres in terms furniture and play parks.	inadequate furniture in ECE centres Visited.	GRZ to procure more furniture in ECE centres.
2 PRIMARY EDUCATION				

-CURRICULUM AND PROVISION OF EDUCATION MATERIALS -EDUCATION STANDARDS, ASSESSMENT AND EVALUATION	13 ECE CENTERS 23 PRIMARY SCHOOL TEACHERS	12 Primary Teachers monitored for compliance to curriculum.	Inadequate transport to monitor a good number of teachers.	- Government to procure more vehicles MOE.

3.SECONDARY EDUCATION - CURRICULUM AND PROVISION OF EDUCATION MATERIALS -EDUCATION STANDARDS, ASSESSMENT AND EVALUATION	-58 Grade 7 centres -13 grade 9 centres 6 G9 external c-enters 30 secondary Schools be monitored.	Mock exams conducted in 58 centres for 7 Also, in 13 centres for grade 9 And finally, in 6G9 in external centres. • 11 Secondary Teachers monitored for compliance to curriculum.	Inadequate transport to monitor all the centres. Inadequate transport to monitor all the teachers.	Government to procure more vehicles for MOE. - Government to procure more vehicles for MOE.

INFRASTUCURE	150 desks to be rehabilitated • 18 G9 Exam centres • 19 G12 Exam centres • 2 GCE Exam centres • 8 G9 Exam centres • 11 TEVETA secondary schools	• G9 18 Schools and g12 19 schools conducted mock examinations • Managed and monitored 2 GCE centres and 8 G9 External centres • Conducted TEVETA Examinations 11 schools 80 desks to be rehabilitated at a cost of k39,429. This is supposed to be completed at the end of October.	Inadequate transport to visit all the centres. Inadequate furniture in schools.	- Government to procure more vehicles for MOE. Government to procure more furniture in schools.

DEVELOPMENT			Poor net work in certain zones for example, kawimbe, Masamba and Zombe zones	GRZ to improve network in Mbala District.
4. MANAGEMENT AND SUPPORT SERVICES -FINANCIAL MANAGEMENT		99 schools oriented on the E – Procurement		
-**HUMAN RESOURCE DEVELOPMENT**	-102 Schools to be oriented on E-procurement -500 teachers to be deployed	Government has deployed 482 teachers in Mbala District and they have been distributed in wards as follows -Mwambezi 62 -Lwamdi 60 -Nsunzu 63 -Kawimbe 49 -Kazimolwa -79 - Mwamba 23	Lack of staff accommodation	Government to build more houses for teachers.

		-Motomoto -80 -Intala – 55 -Kalambo 11		

Appendix F: Decisive Minds Report

PROGRAM /PROJECT	TARGET PER QUARTER	STATUS REPORT	CHALLENGES	RECCOMENDATIONS
1. Behavior change training sacred hearts of Jesus and mary household in distress (HID)	Girl child program rolled out in nine schools namely masamba, isanya, kawama, mankonga, out ward bound ,chipoka,mayanga and chele	Sensitizing the learners on behavior change the objectives was to educate the girl child on sexual behaviors And substance abuse which leads to school dropouts, early marriages **Topic covered:** (a) Self-awareness (b) HIV/aids and STLS (c) Drugs abuse (d) SGBVs We are currently doing a radio program every Monday from 16 to 17	(a) Logistical support (b)formation of a drug clubs in school (c) training teachers on mental health related issues. (d) early marriages (e)	We strongly recommend that more sensitization programmes inclusive of the boy child we also recommend for community outreach programme involving parents, local leaders and the church.

		hours sponsored by Luswepo Radio Station	sexual abuse (SGBV) (f) defilement cases	

Appendix G: District Health Report

PROGRAMME/PROJECT	TARGET AS PER QUARTER	STATUS ON REPORT	CHALLENGES	RECOMMENDATION
Infrastructure. Construction of Health Posts				
Mfwambo RHP		100%	No staff house	Construction of staff house. Collaborate with community and World Vision
Uningi RHP		100%	No staff house and toilets	Construction of staff house and toilets. Collaborate with community
Kalwangwa RHP		100%	No staff house and toilets	Construction of staff house and toilets. Collaborate with community
Nsizye RHP		70%	Structure not complete and no staff house and toilets	Construction of staff house and toilets. Collaborate with community
Child Health Week-Deworming	100%	111%		Continued stakeholder collaboration in implementation

Human Resources-Recruitment of health personnel		52		Good distribution of staff within the district
Covid Vaccinations campaign third round	91654	65350 (72%)	Late disbursement of resources. Inadequate transport	Funders to disburse funds on time
Covid Testing				
Cummulative Covid-19 tests		30,178	Much attention was given to vaccination. Low testing rate is because the guideline says only those presenting with symptoms should be tested	
Cummulative Positive cases		2,669		
Cummulative deaths		20		
Confirmed Bilharzia cases		9	Inadequate transport to conduct follow ups	Collaborate with partners to address the challenges
Confirmed Typhoid Cases		195	Untreated water. Inadequate chlorine	Engage stakeholders for procurement of chlorine
Polio Campaign-Round 3	100%	125%	Late disbursement of resources. Inadequate transport	Funders to disburse funds on time
TB notification with mobile truck	60	52 (87%)	Poor social mobilisation	Start mobilisation early
TB cure rate	100%	91%	Few TB treatment supporters	Recruit more TB treatment supporters

Treatment success rate	100%	95%	Inadequate transport to conduct outreach services	Collaborate with partners

Appendix H: Social Welfare Report

PROGRAM/PROJECT	TARGET PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
Juvenile Justice	All Court Investigations For Juveniles	4 New Juvenile Cases Handled In Quarter 3	Lack Of Separate Detention Facilities For Children In Conflict With The Law	There Is Need For The District To Have Separate Detention Facility For Children In Conflict With The Law
Public Welfare Assistance Scheme (Pwas)	All Cases For Ordinary Social Assistance	7 Clients Assisted With Food 1 CLIENT REPATRIATED TO UTH 5 CLIENTS ASSISTED WITH BEDDINGS	Limited Funds To Respond To Presented Cases Especially Victims Of Minor Disasters	Need To Improve Funding Under Pwas

		3 BABIES ASSISTED WITH MILK		
Social Cash Transfer Scheme(Payment Of Transfers	7,816 Households (Payment Of Bi-Monthly Transfers)	➢ ➢	Increased Demand By Those Who Do Not Even Meet The Criteria	Increased Sensitization On The Sct Programme Is Needed
Social Cash Tranfer 2022 Scale Up	3,900 New Potential Households Listed	3,095 Households Enumerated So Far And Exercise Is Officially Closing On 02/10/2022	➢ ➢	Need To Work With Civic, Traditional And Community Leaders Who Are Able To Identify The Genuine Female Headed Households

Appendix I: National Assembly

NO.	***PROGRAM/PROJECT***	***TARGERT AS PER QUATER***	***STATUS AT REPORT***	***CHALLENGES***	***RECOMMENDATION***

1.	Mapping and development partnership	• To identify more developmental partners	• Ensured that all partners had knowledge and skills around the process of partnering	• Challenges to bring more collaborating partners due to transport challenges • Limited stationery	• To have transport and stationery so that the office activity are carried out in smoothly
2.	Communication and outreach	• Establish and hold community meetings between citizens and the MP/Constituency office	• Helped raise awareness on the role of the constituency office in partnership with constituency office	• Lack of funding to some activities	• To lobby funds
3.	Information sharing	• To have more library materials	• Constituents should have access to information • Share reports on developmental activities undertaken in the constituency	• The library has old reading materials	• To update reading materials
4.	CDF Project and government development monitoring at the	• Sharing documented experience from field visit	• Advocating for strengthening of policies	• No Challenges	• To continue working and relating well with all stakeholders involved.

	constituency level (oversight)	to targeted development projects especially at the constituency level to draw attention around issues of service delivery. • Plan and develop joint mechanisms for monitoring and reporting on development project in the constituencies among partners and other stake holders. • Develop and strengthen platform for interactions between MP and departmental heads at	and practices that promote democracy, transparency and accountability for those in public office • Documenting and sharing information on developmental projects being undertaken or planned in respective partners and citizens to draw greater attention On issues of participation and accountability. • Planning and developing joint mechanisms for monitoring and reporting		

		district/constituency level to allow for sharing of information on CDF and government developmental projects for communities.	on CDF and government development projects in the constituency among partners and other stakeholders.		
5.	Meeting with the MP	• Provide platforms for interaction between the office of the MP and the constituents • Conduit for information from constituents/ CSOs to the MP and Vice Versa	• Advocating • Input on legislation and policies	• No Challenges	• To encourage stakeholders and citizen to be visiting the office when parliament is in recess.
6.	Networking	• Attending District Development Coordination Committee	• Supporting partner coordination meetings	• No Challenges	• Continue relating with Districts heads of department.

		meetings (DDCC) • Providing opportunities in the constituency office to network. This include work related to the developing and strengthening communication and exchange systems between organizations and individuals			
7.	Update of the constituency profile	• To provide updates and stakeholders inventory in the constituency	• Allowing constituents and stakeholder to have actual information status of the constituency	• No Challenges	• Thanking partners in providing update information to the office

Appendix J: Natwampane

	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
01	Stop Sexual and Gender-Based Violence (S&GBV) project (NATWAMPANE)	534	• Penetrative Sexual Violence :14 • Sexual assault :3 • Physical Assault: 37 • Denial of resources: 13 • Psychological/Emotional Abuse: 41 **Total cases: 108**	• There has been no VSU Officer stationed in the One-Stop-Centre. • The District has no shelter for S&GBV survivors. • Some survivors of S&GBV have continued to report cases late	• To re-engage the Mbala Police Officer-in- charge on the issue concerning VSU officers. • To continue with Sensitizations in the district on S&GBV. • Required conceited efforts from all districts partners to curb the vice.

Appendix K: Forestry Report

	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
01	NURSERY ESTABILISHMENT	20,000 of assorted seedlings	Raised 20,000 assorted tree seedlings, pine, Moringa, guava,	• Late delivery of nursery requisites • Poor seed germination	• Early procurement of nursery inputs

02	BLITZ PATROLS	30,000	30,001	• Lack of mobility/station vehicle •	• Acquisition of station vehicle/ motor bike
03	COMMUNITY FORESTRY MANAGEMENT/TRALARD	Step 5 application for agreement done by Kulolwa community management group	Awaiting for approval of the application for agreement between Kulolwa community mgt area and the director of forestry	• Late submission of agreement forms to the director of forestry by the province	• Need for urgent approval of cfm agreement in order to implement step 6 and 7.
04	FORESTRY NATURAL REGENERATION/ TRALARD	Acquisition of 800ha of land from traditional leaders	More than 800ha of land identified from lobo, mwamba, Masamba, chineke areas mapping to be done in the fourth quarter 2022	• Most of the land in district is under title • Communities are insecure of offering land	• Need to encourage community members more commitment and participation

Appendix L: Housing and Social Services Report

S/N	PROGRAMME/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATIONS
1	Provision of early childhood education(enrollment) at tvmi preschool	Enrolling 40 children (20 under baby class and 20 under middle/pre-school class) in 3rd quarter of the year 2022	Implementation stage	Untimely funding Dilapidated learning environment	Construction of a modern 1*2 classroom block with one office at tvmi for the preschool school.

2	Completion of the bus station works which include fixing inlet/ outlet modern gates, security flood lights and fencing	To fix inlet and outlet gates, install flood lights at the main bus station in the 3rd quarter of the year 2022	Implementation stage (florecent tubes procured and fixed)	Untimely funding	Expedite the funding process using capital projects funds for the remaining works
3	Construction of public toilets at mbulu market due to increased population	One ablution block constructed in the 3rd quarter of the year 2022	Implementation stage (contractor taken to site)	N/a	To quicken the implementation
4	Installation of security lights (flood lights) at town centre market	One functional security light pole installed with 4 flood lights during the 3rd quarter of the year 2022	Completed and functional stage	N/a	Periodic maitenance
5	Installation of a tank stand, submersive pump and tank at the drilled borehole of mbala main bus station	One functional borehole at the bus station in the year 2022	Partial implementation stage	More funding required to complete the remaining works	Expedite the funding process using capital projects funds
6	Upgrading maround/overspill compound into an improvement zone	Improving socio-economic standards of residents beginning 3rd quarter of the year 2022	Planning stage	N/a	Quicken the adoption process of minute number pehecss/410/08/2022(development of maround compound into an improvement zone by the local authority and devolved ministries) by council
7	Fixing of security gates at town centre market	Fixing of two security gates (inlet/outlet gates) at town centre market during the 3rd quarter of the year 2022	Completed and functional stage	N/a	Need to level the surface where gates have been mounted with gravel to prolong the life span
8	Rehabilitation of town centre main ablution block	Rehabilitated ablution block with pour/flashable toilets during the 2nd quarter of the year 2022	Completed and functional stage	N/a	Periodic maintenance
9	Rehabilitation of mbala main bus station ablution block	Rehabilitated ablution block with pour/flashable toilets during the 2nd quarter of the year 2022	Completed and functional stage	N/a	Periodic maintenance
10					

	Control of illegal vending at town centre market	Marketeers redirected to designated trading stands and market shelters as provided for in the markets and bus stations act of 2007 during the 3rd quarter of the year 2022	Illegal vending still prominent	Lack of consesus among stakeholders to help in re-directing marketeers	Engagement of political leaders, traders, market committees, devolved ministries, district joint operations committee and local authority in re-directing traders to designated trading ponts
11	Control of illegal vending along cairo road of maround compound by re-directing them to kasenga market	Marketeers redirected to designated trading stands and market shelters as provided for in the markets and bus stations act of 2007 during the 3rd quarter of the year 2022	Illegal vending still prominent	Lack of consesus among stakeholders to help in re-directing marketeers	Engagement of political leaders, traders, market committees, devolved ministries, district joint operations committee and local authority in re-directing traders to designated trading ponts

Appendix M: Public Health Report

SN	PROGRAM/ PROJECT	TARGET AS PER QUARTER	SATTUS AT REPORT	CHALLENGES	RECOMMENDATIONS
1.	**Solid Waste Management**	Daily collection and disposal of waste from CBD, 3 markets, Collection of waste from household with valid subscription Revenue; refuse collection	Daily collection of waste from CBD, 3 markets, bus station Collection of waste from households with valid subscription K9, 970	✓ Inadequate personal protective clothing ✓ Inadequate tools such as rakes, shovels, wheelbarrows, Etc ✓ Inadequate bins ✓ Inadequate transport (one tractor)	✓ Provide adequate personal protective clothing ✓ Provide adequate tools such as rakes, shovels, wheelbarrows ✓ Provide resources for installation of bins ✓ Provide another waste collection vehicle

2.	**Inspection of Premises and Enforcement**	150 groceries Revenue; Penalties Health permits	150 groceries inspected 120 groceries complied 930 expired articles were seized and have been disposed K3, 700 K126, 285	✓ Inadequate knowledge on relevant laws by grocery owners ✓ Inadequate transport to conduct inspections ✓ Lack of computer and printer in the public health department ✓ Inadequate stationery	✓ Continue sensitizing grocery owners on relevant laws ✓ Provide one vehicle for public health ✓ Provide a computer and printer for public health department ✓ Provide stationery
3.	**Food safety**	Meat inspection Meat inspection revenue	140 bovine carcasses inspected K8, 760	✓ Lack of inspection knives ✓ Lack of personal protective	✓ Provide meat inspection kit and protective clothing for health inspectors

		26 Restaurant inspection 5 bakeries 100 Bars/liquor store Revenue; Food handler certificates Extension of business hours Liquor protection order	26 restaurants were inspected 5 bakeries were inspected 80 Bars/ liquor store inspected k16, 850 k360 k17, 465	clothing for inspectors ✓ Inadequate hygiene in most food premises ✓ Inadequate protective clothing for food handlers ✓ Dirty floors etc. ✓ Lack of health permit and food handlers booklets	✓ Continue sensitizing food premises owners on food safety ✓ Prosecute those who are not complying even after being sensitized and warned ✓ Provide health permit and food handle booklets
4.	**Funeral services**	Supervision of grave digger	Grave digger adequately supervised	✓ Inadequate man power ✓ Inadequate tools such as rakes and shovels ✓ Lack of burial permits	Provide one more grave digger Provide tools and work suits

		Cleaning and clearing of graveyard Issue of burial permits Revenue; burial permits Hire of hearse	Ongoing cleaning and clearing of graveyard 117 burial permits have been issued k17, 260.00 k 7, 700.00		Provide burial permit books
5.	**Pest control**	Control of vectors; 20 households 20 business premises 120 Dog vaccination Dog registration	Yet to be done Yet to be done	Lack of pest control chemicals and equipment	Provide pest control and equipment and fund pest control program

Appendix N: Human Resource and Administration Report.

NO.	*PROGRAM/PROJECT*	*TARGET AS PER QUATER*	*STATUS AT REPORT*	*CHALLENGES*	*RECOMMENDATION*
	Recruitment and Placement	• To establish a well-balanced and qualified employees in all departments.	• The section of Human Resource is in the process of conducting interviews for the advertised positions on 1st November 2022 • Submitted staff returns and staff statues report for 2nd and 3rd quarter.	• Inadequate Resources(Salary Arrears) and Poor Revenue Base • None	• Additional allocation of Local Government Equalization Fund • None
	Human Resource Planning	• To Identify Key Vacant Positions, Budgeting for Salaries, Leave/ study Plan and terminal benefits	• The positions were advertised by the Local Government service commission on 1st August, 2022 and the Interviews will be conducted on 1st November, 2022	• Inadequate Resources and Stationary	• Adequate Resources and Stationary Must be made available
	Staff Development	• To establish a well-balanced staff in all departments and qualified.	• The 2022 training plan has been implemented and 15 officers have the authority from the LGSC to be paid study leave	• Inadequate Resources to sponsor some officers	• Adequate Resources Must be Allocated towards the sponsorship of some employees

	Interpretation of Conditions of Service	• To have a disciplined, productive and a well-informed workforce in line with the Terms and Conditions of Service	• The Human Resource section is conducting orientation programs for all council employees on the 2020 new conditions of service which was launched by the Local Government Service Commission on 1st May, 2022	• Non Adherence by some employees	• Close supervision and Disciplinary measures to be instituted at all times
	Staff Appraisal	• To assess employees performance	• The Human Resource Section is making preparations for appraising employees for the end year	• Inadequate Stationary and poor performance by some employees	• Adequate Stationary Must be Purchased and some employees require capacity building
	GENERAL ADMINISTRATION				
	Transport Management	• To establish a well functional administrative and logistical support services to facilitate smooth operations of the council - Staff, materials and	• the following vehicles were serviced; Prado ACV 7049, Toyota Hilux GRZ 888CN	• Not all vehicles have been serviced due to financial constraints	• The department in the process of formulating vehicle service plan

		equipment distributed timely			
	Committee Section				
	Council Committee Meetings	• Effective coordination and distribution of report minutes for committee and Council Meeting by end of every quarter	• Conducted 1st Quarter full council meetings • Conducted 2nd quarter audit and planning committee meetings	• lack of adherence to council calendar meetings due to financial constraints	• Purchase of printer before the end of 2022 - recommend the facilitation of timely the production and distribution of reports and minutes for committee and council meetings
	Reports/Minutes	• Effective coordination of Council Meeting and 3 Committee Meetings by end of every quarter	• Produced minutes for the 1st Quarter full council meeting • Produced minutes for the 2nd quarter audit and planning committee meetings	• lack of equipment ie printer, photocopying machine to produce minutes on time due to financial constraints	• Purchase of cabinets and other stationery equipment to facilitate and timely the production and distribution of reports and minutes for committee and council meetings on time

	Solemnization of marriages	• To encourage the community to solemnize their marriages through the Local Authority	• The council has conducted so far five (5) marriage proceedings	• Lack of community sensitization and the importance of getting a married certificate	• There is need to sensitize the community on the important of getting a marriage through the Local Authority.
• **COUNCIL POLICE SECTION**					
	Enforcement of by-laws	• To undertake effectively the enforcement of by-laws in order to maintain law and order.	• Ongoing sensitization of the importance of by-laws to the community	• Lack cooperation and commitment from the community	• Community sensitisation meeting on security to be held and the report submitted to TC by the 1st month of each quarter
	Compliance	• To manage effectively the compliance of rules and regulations and in order to maintain law and order.	•Ongoing sensitization of the importance of by-laws to the community	• Noncompliance from the community	• Engagement of the community on the importance of rules and regulations through sensitization
	Parking Control	• To manage efficiently the control of parking of motor vehicles in designated areas to	• Plans are underway to improve the parking designated areas	• Poor road infrastructure in parking designated	• Improve on road infrastructure

		ensure compliance with parking by-laws.		areas causing a lack of cooperation from the motorists	

Appendix O: Moto – Moto Museum Report

No	PROGRAM/PROJECT	TARGET	STATUS	CHALLENGES	RECOMMENDATIONS
1	Promoting traditional foods through intergenerational transfer of Indigenous Knowledge	1. Workshop for 100 school going youths and 15 Adult Knowledge holders 2. Exhibition on Indigenous foods	1. Successfully conducted 2. Successfully conducted	High cost of food stuffs restricted the number of participant Absence of some food stuff due to their being seasonally available	Resources permitting, conduct the activity at least 3 times a year to incorporate the different seasonal foods
2	The Role Folklore in Moral Education and Behavioral Change among School Going Youths	1. A Radio programme on the topic Traditional Education in Moulding Young People's	1. Implemented	Community engagement demands a lot of persuasion and compensation for their time	There is need to establish cultural hubs in communities for the dissemination of indigenous knowledge

		Behaviour and Morals 2. One Day's Session for presentations on local folktales, riddles, idioms, legends, proverbs and myths involving 10 local schools and 20 local custodians of culture	2. Implemented		
3	Research Project: Endangered Material Knowledge on the Barkcloth handicraft among the Bemba	Document the working processes of the Barkcloth handicraft; the ceremonial and other usage of barkcloth; associated beliefs and practices	In progress at 30% completion	External funding arrangements not meeting project timelines (Funded through the collaborating Institution the University of Liverpool)	Increase Government Budgetary allocation to Museum to support research programmes
4	Dissemination of Heritage Education and Interpretation through Museum Public Programmes	Three mini exhibitions as follows: Traditional Methods of Food Security:	Implemented	Limited time for the product to be appreciated by many	Funds permitting, employ the use of media in dissemination Museum educational programmes

		Production, Preservation and Preparation, at the Mbala Agricultural Show and at The Mutomolo Ceremony; Preserving our Indigenous Knowledge: Barkcloth Handicraft at the Ukusefya pa Ng'wena Ceremony in Mungwi Ditrict			
5	Museum Development and Tourism Product Development in Chinsali District	Conduct; consultative meetings with Muchinga Provincial Administration and other stakeholder; Needs assessment and feasibility studies for the establishment of a	In progress, still at Concept Paper writing stage Feasibility Report submitted to Muchinga Province	Being an external assignment, project competing for time and human resources with other activities in the annual work plan	Improve staffing levels in research and public programmes of the Museum functions

		Provincial Museum in Chinsali.			

Appendix P: St. Mary's School of Education Report

S/N	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
1	Poultry farming(chickens) under production unity	To rear and produce 400 broiler chickens	400 chickens were stocked, and reared	Limited resources to procure feed, medicines and vaccines	To source for more funds to support the growth of the project
2	Vegetable production/farming	To produce a variety of vegetables	Not a variety of vegetables were grown	Limited resources to procure farming inputs.	To source for more funds to support the growth of the project
3	Mealie meal production	Construct the hammer meal shelter and install the hammer meal	Hammer meal shelter not yet constructed and hammer meal not installed	Limited funds	To construct the hammer meal shelter and install the hammer meal in the first quarter of 2023
4	Water reservoir construction	To store water for irrigation at the College production unity Garden	The reservoir was constructed and now in use	Erratic supply of water to the reservoir from the local water supply system	To connect the water source to the College borehole water supply in order to increase on water supply to the reservoir
5	Construction of a demo pond for Agricultural sciences	To stock 300 fish fingerlings for the purpose of	Demo pond constructed and 300 fish stocked	Limited supplementation of fish	To start formulating fish feed locally as soon as the

		aquaculture practices		feed due to limited funds	College hammer meal gets installed
6	Fitting the Ceiling board and grill doors in the newly constructed two offices	To improve on the security of the staff offices	Ceiling board and grill doors fitted	Limited allocation of funds to complete all the works on the newly constructed offices	To be able to continue with works each time funds are made available until such a time the structure will be fully done
7	Installation of damaged and maintenance of the lighting system in the student hostels	To improve on the lighting system in the student hostels	Lighting system has been improved after maintenance works	Some students vandalise the lighting system	To sensitize students on the importance of safeguarding the lighting facility in their Hostels

Appendix Q: Household In Distress Report

NO	PROGRAMME/ PROJECT	TARGET	STATUS AT REPORT	CHALLENGESS	RECOMMENDATION
01	**EDUCATION**				
	a) Victor Braun Special School (Enrollment of CwSNs, Inclusive education/construction of a respite building)	45	52 Have been enrolled	Parents/guardians still hiding children in homes due to stigma	- Intensify sensitizations
		30	62 Able bodied children have been enrolled	-	- More children are still ended to be enrolled due to inclusive education

		6 Teachers	3 Teachers posted by MOE	More special education teachers still needed	- HID to continue lobbing for more teachers from MOE.
	b) Chele Community School	5 Teachers	2 have been sent to our school	We still need more teachers as the school has classes up to grade 7	- HID to continue lobbing for more teachers from MOE.
	c) Sunsuntila Orphan Day Care Centre	10 children	62 have been enrolled		
02	**HUMAN RIGHTS** • Conducting of sensitizations on human trafficking for members of staff	01	01		
	• Conducting of community sensitization on human trafficking	10	Yet to start	-	-
	• Conducted child safeguarding workshops in 9 schools and 9 villages	3,650	3,984	- Targeting only girls as per preference by the funder	- Need to include boys in our programming.

	• Conducting of SASA community dialogue sessions on SGBV under the Natwampane project • Conducting of YMEP Sessions for football teams on SGBV Natwampane project.	400 450	225 sessions still going on 450	- Enrolment and sessions has taken long to finish due to communities demanding for stipends	- There need to sensitize our community members as they are used to handouts
03	**LIVELIHOOD**				

	Uphold the right to Sustainable Livelihoods • Training households in integrated crop systems and livestock and empowering them with seeds and small livestock • Training participants in the SILC methodology . • Training households in climate smart agriculture and empowering them with seeds	100 200 (25 groups) 100 35	Drought resistant seeds yet to be given (78 groups) 1,932 Seed distribution starts this week Women running their businesses.	- Mindset change among our beneficiaries is needed. - Mindset change among our beneficiaries is needed on use of organic fertilizer compared to chemical fertilizer	- Continuous sensitizations. - Continuous sensitizations.

	• Training 35 women in entrepreneurship and business management and empowering them with startup capital (Pay back basis)				
04	**IGA** • Production of feed pallets	1 machinery installed	Yet to buy law materials to effect production	Still waiting for ZESCO to connect the shop to a 3 phase power line	ZESCO need to speed up the process as livestock farmers are very much in need of locally produced feed pallets.
5	**HEALTH** **Uphold the right to better health.**				

	• Sensitization of community members on communicable and non-communicable diseases, maternal and child health	28 Health facilities	Target reached	Certain churches not receptive to health messages	Engaging of influential leaders and continuous sensitizations is been conducted
	• Staff capacity strengthening of Health Facilities in the fight of COVID – 19	28 Health facilities, Mbala General Hospital and 102 schools	Training and medical equipment support starting this month.	HID still waiting for feedback from Mbala District Health Office and Mbala General Hospital who are still on how best to fit in the national programming on COVID	The consultation will be completed this week in order to commence the training and support.
	• Conducting of supportive and				

	supervisory visits to PLWHA	400	438	– 19 vaccinations on children. ART Adherence and stigma is still a challenge	Continuous sensitizations is been conducted
06	**Funding levels** Currently HID Programme has the following funders • World Vision under Natwampane project • MISEAN CARA • ZAS • ELETRIC AID • INNOVATION FUND	100%	100%	Pulling out of CAFOD and VASTENACTIE from Zambia has impacted on the implementation of activities around administration, climate change and health	- Still lobbing technical and financial support from within the districts - Sourcing of new funders has continued.

Appendix R: Planning Department Report

S/N	PROGRAM/PROJECT	TARGET AS PER QUARTER	STATUS AT REPORT	CHALLENGES	RECOMMENDATION
1	Zombe-Kasesha Boarder Mixed use	To reach all the Affected people and make them sign Displacement Consent Forms	All the affected have been made to sign the Displacement consent forms	Late approval by Ministry of Lands	Speedy approval of the Submitted Displacement Consent Orders by Ministry of Lands
2	Preparation of Land For Kawimbe Psychiatric Hospital	To Insure that the land has all the necessary Documents	The Council has Secured a minute, the Plan and a Number from Ministry of Lands and Natural Resources	None	None
3	Formulation of the(Integrated Development \plan) IDP	To secure funding for the formulation of the IDP	The narrations are being worked on by the Planning Department	The IDP is a very expensive venture and as a result we are trying as much as possible to secure funding	We would like the members of the DDCC to be ready as they may be called upon anytime to help with Data collection Members of the DDCC that may be willing to assist with the funding.

4	Conduct Development Control	To Conduct At-least 80% Controls throughout the District	Most people Continue Building without Plans	People not submitting their building plans for scrutiny before Carrying out construction Works	Developers to submit their plans before construction
	STRATEGIC INFORMATION AND KNOWLEDGE MANAGEMENT- collecting data using the Stakeholder Activity Reporting forms (SARFs) from key stakeholders for analysis	one	Done	Ni	Nil
	RESPONSE COODINATION AND MANAGEMENT- Conducting District HIV/AIDS Committee quarterly meetings	one	Done	Low funding towards the holding of quarterly meetings	There is need to engage other stake-Holders to fund these meetings

	STRTEGIC HIV PREVENTION AND INTERVENTIONS • Sensitization on HIV on capital projects • Voluntary medical male circumcision • Condom programing	• Two • 1035 • 35,000 was the target for the Local Authority and for the health facilities they just distribute according to the demand	• done • 943 were circumcised (90%) • 83,774 male condoms were distributed. (43454-health facilities) and (40320-Local Authority) NB: THE NUMBER OF CONDOMS DISTRIBUTED INCREASED DUE TO MUTOMOLO CEREMONY WHICH WAS	• nil • Lack of Transport and few facilities offering VMMC services • Lack of transport for distribution in remote places (non- health places)	• Nil • Need to lobby for a vehicle for VMMC mobile programs and also increase the number of facilities offering the same services (VMMC)

			CEREBRATED IN THIS QUARTER		

Signed ……..this……..day……..2019.

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COMMITTEE CHAIRPERSON **COMMITTEE SECRETARY**