NAME: MBALA MUNICIPAL COUNCIL

2025 BI ANNUAL PERFORMANCE REPORT Period: 01-Jan-2025 to 30-Jun-2025 REVENUE SOURCES

#	Receipts	Budget a ZMW	Actual as at 30-June 2025 b ZMW	Varinace c=a-b ZMW	Performance b/a %
1	**National Support**				
	1.1 Local Government Equalisation Fund	15,194,583.00	5,753,441.41	9,441,141.59	38%
	1.2 Grants In Lieu of Rates	1,200,000.00	200,000.00	1,000,000.00	17%
	1.3 Sector Grants	7,420,208.39	2,803,483.97	4,616,724.42	38%
	1.4 ZDSP Capital Grants	8,339,999.61	-	8,339,999.61	0%
	1.5 Constituency Development Fund	36,058,151.00	8,205,128.21	27,853,022.79	23%
	1.6 Other Grants	-	-	-	0%
	Sub - total	68,212,942.00	16,962,053.59	51,250,888.41	25%
2	**Own Source Revenue**				
	2.1 Local Taxes	3,196,184.00	674,319.82	2,521,864.18	21%
	2.2 Fee & Charges	4,765,476.00	1,531,678.36	3,233,797.64	32%
	2.3 Licences	180,588.00	27,200.00	153,388.00	15%
	2.4 Levies	1,052,951.00	338,997.00	713,954.00	32%
	2.5 Permits	645,180.00	301,019.00	344,161.00	47%
	2.6 Commercial ventures	5,000.00	(688.20)	5,688.20	-14%
	2.7 Others OSR	78,500.00	533,290.92	(454,790.92)	679%
	Sub - total	9,923,879.00	3,405,816.90	6,518,062.10	34%
3	**Other revenue**				
	4.1 Bank interest received	-	-	-	0%
	4.2 Borrowings - Loans	-	-	-	0%
	4.2 Borrowings - Overdraft	-	-	-	0%

	4.3 Others	-	-	-	0%
	Sub - total	**-**	**-**	**-**	**-**
Total		**78,136,821.00**	**20,367,870.49**	**57,768,950.51**	**0.26**

PAYMENTS

#	**Receipts**	**Budget** **a** **ZMW**	**Actual as at 30-June 2025** **b** **ZMW**	**Varinace** **c=a-b** **ZMW**	**Performance** **b/a** **%**
1	Personal emoluments	21,174,709.00	8,458,126.33	12,716,582.67	40%
2	Use of goods and services	16,267,661.00	6,661,552.18	9,606,108.82	41%
3	Financial charges	-	-	-	0%
4	Social benefits	8,719,516.00	2,470,809.06	6,248,706.94	28%
5	Non-financial assets	27,756,382.00	4,297,331.83	23,459,050.17	15%
6	Financial assets	3,736,936.00	647,185.61	3,089,750.39	17%
7	Loan repayments	-	-	-	0%
8	Other repayments	481,617.00	559,610.50	77,993.50	116%
Total payments		**78,136,821.00**	**23,094,615.51**	**55,042,202.49**	**30%**

Net Budget Performance	**-**	**(2,726,745.02)**	**2,726,745.02**	**0%**

BUDGET PROGRAMME OUTPUT PERFORMANCE

1) Local Governance

S/N	**Key Output/Project & Indicator**	**Unit of Measure**	**Target**	**Actual As At 30 June 2025**	**Variance**
1	Number of By-Election of WDC/Orientation in WDCs Functions Conducted	Numerical	1	0	1
2	Number of Ordinary Council Meetings Held	Numerical	4	1	3
3	Number of Management Meetings Held	Numerical	12	2	10
4	Number of Union and Management Meetings Held	Numerical	4	2	2

5	Number of Stakeholder Meetings Held	Numerical	4	2	2
6	Number of Special Committee Meetings Held	Numerical	2	0	2
7	Number of Council Standing Committee Meetings Held	Numerical	12	2	10
8	Number of ILGAZ Meetings Held	Numerical	1	1	0

2) Integrated Development Planning

1	Number of Radio Awareness Campaigns Held	Numerical	4	3	1
2	Number of trees planted	Numerical	1,500	0	1,500
3	Number of tree planting areas identified	Numerical	3	3	0
4	Number of IDP performance review meetings held	Numerical	4	1	3
5	Number of GIS Unit Established	Numerical	1	1	0
6	Number of HIV Work Place Policies Formulated	Numerical	1	1	0

3) Economic & Business Development

1	Number of areas of development	Numerical	1	0	1
2	Number of Tourism and Business Shows Held	Numerical	4	2	2
3	Number of Business Houses inspected and licensed	Numerical	500	255	245
4	Number of liquor licenses processed	Numerical	200	56	144
5	Number of Council Business Ventures Operationalized	Numerical	2	0	2

4) Public Health & Environmental

1	Number of Monitoring Activities of Community Led Total Sanitation Conducted	Numerical	10	44	-34
2	Number of Cemeteries Maintained	Numerical	1	1	0
3	Proportion of Unclaimed Bodies Buried	Percentage	100%	100%	0
4	Number of Trading and Public Premises Inspected	Numerical	500	257	243
5	Proportion of burial permits issued	Percentage	100%	100%	0
6	Number of Dogs Registered	Numerical	250	5	245

7	Number of Dogs Vaccinated	Numerical	250	220	30
8	Number of Dogs Cropped	Numerical	60	36	24
9	Number of Keep Zambia Clean Exercises Conducted	Numerical	48	24	24

5) Housing and Community Amenities

1	Number of Council Fleet Maintained	Numerical	8	4	4
2	Number of trucking bays constructed	Numerical	1	0	1
3	Number of recreation parks rehabilitated	Numerical	2	0	2
4	Kilometres of feeder roads rehabilitated	Kilometre	10	4.5	5.5
5	Number of bus station rehabilitated	Numerical	1	0	1
6	Number of areas identified for tree planting	Numerical	5	3	2
7	Hectares of vegetation growth control undertaken	Hectare	13	7	6
8	Number of market shelters rehabilitated and maintained	Numerical	2	0	2
9	Number of community centre rehabilitated	Numerical	1	0	1
10	Number of council buildings rehabilitated	Numerical	1	0	1

6) Recreation Culture and Religion

1	Number of Traditional Ceremonies supported and Attended	Numerical	3	1	2
2	Number of communities mobilized and facilitated and promoted in cultural activities	Numerical	1	1	0
3	Number of multipurpose sports facilities established	Numerical	2	0	2
4	Number of sports clubs/association registered and accredited	Numerical	3	5	-2
5	Sports Talents Identified in Various Sports Disciplines	Numerical	8	8	0
6	Number of sports tournament sponsored	Numerical	2	2	0

7) Education and Skill Development

1	Proportion of District Records Preserved	Percentage	100%	0	1
2	Number of Children Enrolled for Early Childhood Education	Numerical	100	55	45
3	Number of Women Skill Club Formed	Numerical	30	40	-10
4	Proportion of Adults Enrolled In Literacy Programs	Numerical	100	0	100
5	Number of Library Services Accessed	Numerical	5	4	1

8) Public Order and Safety

1	Number of Community Security Patrols Conducted	Numerical	12	9	3
3	Proportion Fire and Emergent Rescue Operations Conducted	Percentage	500	61	439

9) Constituency Development (Project Implemented

1	Number of Maternity Annexes constructed	Numerical	4	0	4
2	Number of classrooms constructed	Numerical	4	0	4
3	Number of water mechanism schemes installed	Numerical	4	0	4
4	Number of health posts constructed	Numerical	4	0	4
5	Kilometers of feeder roads rehabilitated	Kilometre	12	0	12
6	Number of youths, women and community groups that have accessed empowerment	Numerical	300	120	180
7	Proportion of administrative component utilised	Percentage	100	100	0
8	Number of youths and pupils accessing skills and secondary school bursaries	Numerical	500	429	71

10) Resource Mobilisation & Management

1	Percentage increase in Revenue Collection	Percentage	20%	25%	-0.05
3	Number of E- Services Introduced	Numerical	2	0	2
5	Number of registered Survey Valuers appointed to update valuation roll	Numerical	1	0	1

11) Management and support services

1	Number of integrity committees held	Numerical	4	2	2
2	Number of public meetings and events attended	Numerical	12	8	4
3	Number of procurement plans developed	Numerical	1	1	0
4	Number of procurement reports prepared	Numerical	4	2	2
5	Number of Contract Clearances conducted	Numerical	10	0	10
6	Number of Audit reports produced	Numerical	4	2	2
7	Number of Bi-Annual Newsletters Issued	Numerical	2	1	1
8	Annual Budget Prepared	Numerical	1	0	1
9	Number of Financial Reports Produced	Numerical	26	13	13
10	Proportion Of Council Debt Liquidated	Percentage	100	61	39
11	Number of court cases adjudicated	Numerical	5	3	2
12	Number of Council by-laws Formulated	Numerical	5	5	0
13	Number of Legal Instruments reviewed	Numerical	5	7	-2
14	Number of Liquor Licenses processed	Numerical	50	26	24

12) District Health Services

1	Number of women provided with Focused Antenatal Care	Numerical	9,000	10,000	-1000
2	Number of staff oriented in TB screening and management	Numerical	62	80	-18
3	Number of HIV lay counsellors surpported	Numerical	30	98	-68
4	Number of outreach immunisation sessions in health facilities conducted	Numerical	2,260	1,050	1,210
5	Number of Performance Assessment biannual to all Health Institutions	Numerical	2	1	1
7	Number of Quarterly Technical Support meetings conducted	Numerical	4	1	3
8	Number of Quarterly Action Plan Review meetings condcuted	Numerical	4	2	2
9	Number of data review meetings conducted	Numerical	4	1	3

13) Transport Services

1	Number of Calverts constructed	Numerical	20	0	20
2	Number of kilometers of drainage constructed	Numerical	230	0	230
3	Number of kilometers of drainages rehabilitated	Numerical	25	0	25
4	Number of kilometers of Township roads rehabilitated	Numerical	10	28	-18
5	Number of Street Lights Installed	Numerical	22	0	22

14) Agricultural Services

1	Number of Agriculture shows held	Numerical	26	8	18
2	Number of agricultural programmes broadcasted	Numerical	27	2	25
3	Number of farmers trained in CSA & PHL Management	Numerical	10,000	320	9,680
4	Number of Ha of land brought under CSA	Numerical	37,500	1	37,499
5	Number of Demo Plots Established	Numerical	60	497	-437
6	Number of farmer field days conducted	Numerical	20	21	-1
7	Number of farmers Trained in Food Processing, Preservation and Storage	Numerical	10,000	670	9,330
8	Number of farmers trained in alternative irrigation technologies	Numerical	1,200	400	800
9	Number of ha brought under irrigation	Numerical	800	54	746
1	Number of mechanisation awareness meetings conducted	Numerical	46	5	41
2	Number of farmers accessing mechanization services	Numerical	1,000	320	680
3	Number of Desktops procured	Numerical	1	0	1

4	Number of commodity market bulletins produced and disseminated	Numerical	12	1000	-988
5	Number of Entreprenership Trainings Conducted	Numerical	20	500	-480
6	Number of domestic and trade facilitated	Numerical	5	2	3
5	Number of Quarterly meetings held	Numerical	4	2	2
6	Number of Monitoring and Backstopping visits conducted	Numerical	4	6	-2

15) Fisheries and Livestock Services

1	Number of import permits issued	Numerical	20	0	20
2	Number of export permits issued	Numerical	20	0	20
3	Number of market bulletins published	Numerical	12	6	6
4	Number of trainings conducted	Numerical	4	2	2
5	Number of inspections conducted	Numerical	2	2	0
6	Number of farmers trained	Numerical	500	70	430
7	Number of Agricultural Shows Attended	Numerical	2	2	0
8	Number of dogs vaccinated	Numerical	1,500	220	1,280
9	Number of chickens vaccinated	Numerical	40,000	17,050	22,950
10	Percentage of blood/tissue sampled	Percentage	100	100	0
11	Number of backstopping visits conducted	Numerical	24	12	12
12	Number of annual work plans and reports submitted	Numerical	25	13	12
13	Percentage of revenue collected	Percentage	100	37	63
14	Number of Field trainings conducted	Numerical	200	360	-160
15	Number of demonstrations conducted	Numerical	72	72	0
16	Number of farmers Registration conducted	Numerical	1,000	1,000	0
17	Number of Field days conducted	Numerical	5	10	-5
18	Number of fish farmers visited	Numerical	4	130	-126
19	Number of farmers trained in Pond construction and preparation	Numerical	300	100	200
20	Number of farmers trained in pond management	Numerical	300	165	135
21	Number of farmers trained in feed formulation	Numerical	300	165	135
22	Number of road patrols conducted	Numerical	6	2	4
23	Number of backstopping visits conducted	Numerical	12	6	6
24	Number of farmers Registration conducted	Numerical	12	6	6

25	Number of Climate smart livestock technologies trainings conducted	Numerical	12	6	6
26	Number of field day conducted	Numerical	1	0	1
27	Number of demonstration conducted	Numerical	2	0	2
28	Number of farmers trained in value addition and utilisation technologies	Numerical	500	268	232
29	Number of farmers trained in pasture and fodder crop production	Numerical	200	135	65
30	Number of farmers trained in sustainable rangeland and conservation	Numerical	250	135	115
31	Number of Ha of degraded rangelands and rehabilitations planted and over	Hectare	100	283	-183
32	Number of rangeland maps submitted	Numerical	6	0	6
33	Number of Monitoring Visits Conducted	Numerical	4	6	-2
34	Number of management meetings attended	Numerical	24	12	12
35	Number of departmental reports Submitted	Numerical	13	6	7
36	Number of Budgeting meetings attended	Numerical	2	0	2

16) Social Protection and Community Development Fisheries and Livestock Services

1	Number of stranded persons repatriated	Numerical	4	0	4
2	Number of arson victims supported	Numerical	3	0	3
3	Number of infants supported with formula	Numerical	3	0	3
4	Number of infants supported with supplementary feed	Numerical	3	0	3
5	Number of vulnerable persons assisted with Social support.(Food,	Numerical	5	0	5
6	Number of persons assisted with medical bills and appliances	Numerical	4	0	4
7	Number of vulnerable students assessed and recommended for bursaries	Numerical	50	0	50
8	Number of families receiving welfare and counselling services – Marriage Counselling	Numerical	5	0	5
9	Number of GBV survivors Supported	Numerical	50	0	50
10	Number of human traffic victims assisted	Numerical	50	0	50
11	Number of old persons supported	Numerical	50	0	50

12	Number of adult literacy instructors trained	Numerical	63	0	63
13	Number of adult learners enrolled in literacy classes	Numerical	75	0	75
14	Number of adult literacy classes formed	Numerical	3	0	3
15	Number of adult learners who are able to read, write and do simple	Numerical	40	0	40
16	Number of graduating learners who are able read, write and do simple	Numerical	40	0	40
17	Number of graduating learners linked to skills training centres	Numerical	40	0	40
18	Number of adult literacy instructors teaching guide materials procured	Numerical	50	0	50
20	Number of learners text books procured	Numerical	75	0	75
21	Number of adult literacy learning centres constructed	Numerical	5	0	5

NAME: MBALA MUNICIPAL COUNCIL

2025 BI ANNUAL PERFORMANCE REPORT **Period: 01-Jan-2025 to 30-Jun-2025**

ALL CAPITAL PROJECTS

S/N	Project Name	Contract			Cumulative Payments As At 30th June	Balance	Source of Funds	Project Status
		Start Date	End Date	Amount (ZMW)	ZMW	ZMW		
1	Grader Top Up to 2022 CDF for Grader	10-Oct-2023	10-Nov-2023	2,499,500.00	2,499,500.00	-	2023 CDF	100% (Completed)
2	Tipper Truck	15-Sep-2023	15-Oct-2023	1,550,000.00	1,550,000.00	-	2023 CDF	100% (Completed)
3	Maintenance on Compactor	3-Aug-2023	3-Sep-2023	30,000.00	30,000.00	-	2023 CDF	100% (Completed)
4	Desks	2-Aug-2024	28-Oct-2024	6,046,147.55	6,046,147.55	-	2023 CDF	100% (Delivered)
5	Mwambezi Chilino Community School	Terminated	Terminated	445,000.12	143,807.80	301,192.32	2023 CDF	terminated
6	Chisenga Primary School	3-Mar-2024	3-Jun-2024	346,096.40	346,096.40	-	2023 CDF	100% (Completed)
7	Chisenga Health Post - Staff house	10-Apr-2024	10-Jul-2024	525,466.25	489,088.50	36,377.75	2023 CDF	100% (Completed)

8	Kakozya Primary School	3-Mar-2024	3-Jun-2024	333,819.15	333,819.15	-	2023 CDF	100% (Completed)
9	Security Flood Lights at: Mbulu Market Kasenga Market Town Market and Mbala/ Mpulungu Junction	3-Apr-2025	12-Jun-2025	314,900.00	78,725.00	236,175.00	2023 CDF	40% (Completed)
10	Chiefs Palace	3-Jan-2024	8-Oct-2024	3,075,307.42	-	3,075,307.42	2023 CDF	Centrally procured
11	Ambulance for Ministry of Health	N/A	N/A	-	-	-	2023 CDF	Centrally procured
12	Rural Electrification	N/A	N/A	-	-	-	2023 CDF	Centrally procured
13	Rehabilitation of 4.6Km for Chulungoma Road	N/A	N/A	197,000.00	197,000.00	-	2023 CDF	100% (Completed)
14	Rehabilitation of 400m Lungu Avenue	N/A	N/A	120,440.00	120,440.00	-	2023 CDF	100% (Completed)
15	Rehabilitation of 3Km Cairo Road	N/A	N/A	216,730.00	216,730.00	-	2023 CDF	100% (Completed)
16	Rehabilitation of 23Km ChipokaChisafwa- Kaka Road	Change of project		402,250.00	-	402,250.00	2023 CDF	0%
17	Rehabilitation 13Km KaseshyaMusende - Itokoto Junction Road	16-Jun-2025	16-Dec-2025	351,570.00	-	351,570.00	2023 CDF	0%
18	Uningi Health Post Mechanised Water	29-Aug-2024	29-Oct-2024	318,869.68	-	318,869.68	2023 CDF	98% (Completed)
19	Uningi Health Post Water Borne Ablutions	10-Mar-2024	10-Jun-2024	371,350.15	321,994.90	49,355.25	2023 CDF	100% (Completed)

20	Kaka Health Post Maternity Annex	Terminated	Terminated	882,543.45	-	882,543.45	2023 CDF	Terminated
21	Kaka Health Post - Mechanized water	29-Aug-2024	7-Jul-2025	250,000.00	-	250,000.00	2023 CDF	30% (Completed)
22	Repair of Front End Loader	10-Dec-2022	7-Jun-2025	205,000.00	205,000.00	-	2023 CDF	100% (Completed)
23	Ambulance (Top-up Funds)	N/A	N/A	1,700,000.00	-	1,700,000.00	2024 CDF	To be procured centrally
24	Chief Retainers Motorbikes	N/A	N/A	50,000.00	-	50,000.00	2024 CDF	To be procured centrally
25	Desks - 5, 000	2-Aug-2024	28-Oct-2024	7,540,000.00	6,502,750.00	1,037,250.00	2024 CDF	100%(Procured)
26	TLB	2-Oct-2024	4-Nov-2024	2,470,800.00	2,470,800.00	-	2024 CDF	100%(delivered)
27	Completion of Youth Skills Centre - Electrification	N/A	N/A	55,000.00	56,370.00	(1,370.00)	2024 CDF	100% (Completed)
28	Itokoto Primary School - 1x2 CRB	8-Nov-2024	28-Jun-2025	851,884.02	565,929.90	285,954.12	2024 CDF	95% (Completed)
29	Kawimbe Secondary School - Ablution Block and Mechanised Water Reticulation System at	2-Oct-2024	7-Jul-2025	1,058,557.10	660,204.10	398,353.00	2024 CDF	100% (Completed)
30	Chipoma Primary School - Mechanised Borehole	8-Nov-2024	7-Jul-2025	312,756.00	74,331.00	238,425.00	2024 CDF	60% (Completed)
31	Rehabilitation of 13 Kilometres of Kawimbe - Itokoto Road	2-Oct-2024	30-Jul-2025	1,600,104.00	1,600,104.00	-	2024 CDF	70% (Completed)

32	Grasshopper Inn - Rehabilitation (from savings of 2022 com projects)	N/A	N/A	1,000,000.00	-	1,000,000.00	2024 CDF	Under Procurement
33	Kawimbe Health Post - Staff Houses	10-Mar-2024	8-Aug-2024	360,000.00	342,000.00	18,000.00	2024 CDF	100% (complete)
34	Mbulu Market - Modern Market Shelter	N/A	N/A	1,583,118.90	-	1,583,118.90	2024 CDF	Change of scope of works
35	Hospital Genset -	N/A	N/A	38,280.00	38,280.00	-	2024 CDF	100%(delivered)
36	Solar lights maintenance	N/A	N/A	53,500.00	53,500.00	-	2024 CDF	100% (Completed)
37	Rehabilitation of 1×2 Classroom Block	Terminated	Terminated	186,687.50	46,671.88	140,015.62	2024 CDF	Terminated
38	Construction of Mbulu modern market	N/A	N/A	-	-	-	2025 CDF	On E-gp
39	Supply and installation of fload lights at MasambaKalwanga and musombizi	11-Aug-2025	11-Nov-2025	-	-	-	2025 CDF	At award of contract stage
40	Rehabilitation and purchase of equipment at uningi health post	N/A	N/A	-	-	-	2025 CDF	At award of contract stage
41	Servicing of Cdf monitoring vehicle and cdf Equipment	N/A	N/A	-	-	-	2025 CDF	On E-gp
42	Construction of drainage, side walk and installation of street lights along Presidents Avenue.	N/A	N/A	-	-	-	2025 CDF	On E-gp
43	procurement of Box culverts	7-Aug-2025	7-Oct-2025	290,000.00	-	290,000.00	2025 CDF	At award of Contract Stage

44	Rehabilitation of Kaka Primary School	2-Jun-2025	2-Nov-2025	453,448.73	453,448.73	-	2025 CDF	100% (Completed)
45	Rehabilitation of Pumpa Primary school	2-Jun-2025	2-Nov-2025	473,253.00	-	473,253.00	2025 CDF	60% (Completed)
46	Rehabiliation of 3km ChipomaChalamanga Road	16-Jun-2025	16-Dec-2025	432,327.44	-	432,327.44	2025 CDF	0%
47	Rehabilitation of 2km Zesco compound Road	16-Jun-2025	16-Dec-2025	182,772.62	-	182,772.62	2025 CDF	70%
48	3km little poland	16-Jun-2025	16-Dec-2025	274,158.93	-	274,158.93	2025 CDF	67%
49	2km kampompo road	16-Jun-2025	16-Dec-2025	182,772.62	-	182,772.62	2025 CDF	0%
50	2km maround compound road	16-Jun-2025	16-Dec-2025	182,772.62	-	182,772.62	2025 CDF	0%
51	4km lucheche extention road	16-Jun-2025	16-Dec-2025	365,545.24	-	365,545.24	2025 CDF	0%
52	2km old location road	16-Jun-2025	16-Dec-2025	182,772.62	-	182,772.62	2025 CDF	0%
53	1km messager road	16-Jun-2025	16-Dec-2025	91,386.31	-	91,386.31	2025 CDF	0%
54	3km overspil road	16-Jun-2025	16-Dec-2025	274,158.93	-	274,158.93	2025 CDF	0%
55	1.5km waterworks road	16-Jun-2025	16-Dec-2025	137,079.46	-	137,079.46	2025 CDF	100%
Total				**40,865,126.21**	**25,442,738.91**	**15,422,387.30**		

Mbala Municipal Council

Semi Annual Internal Audit Reports **Period: Jan 2025 to Jun 2025**

Key Internal Audit Recommedation and Implementation

No	Subject Matter	Audit Finding	Audit Recommendation	Management Action Taken
1	Governance (Established Committees & Meetings)	Under staffing of Internal Audit Section	Conduct a staffing needs assessment: Determine the optimal staffing level for the Internal Audit Section based on the Council's size, complexity, and risk profile	*Management acknowledges the Auditors observation and wishes to respond that the existing vacancies has been reported in Human Resource Committee for onward submission to the Local Government Commission after budgeting for the same and the Council budget for 2025 has been approved by the Minister of Local Government and Rural Development.*
2	Budget Execution	On-going process	The final Audit will be conducted in 3rd Quarter of 2025	Management will provide action taken plan once finalised
3	Income - Own Source Revenue	On-going process	The final Audit will be conducted in 3rd Quarter of 2025	Management will provide action taken plan once finalised
4	Accounting procedures and controls	Unbudgeted for Renovations for Kaseshya Health Post -K16,895• An approved budget • Minutes of the Finance Committee • A scope of works This lack of budgetary approval, documentation, and scope of works raises concerns about: • The legitimacy of the expenditure • The possibility of misappropriation of funds • The effectiveness of internal controls over capital expenditures	• Obtain retroactive approval from the Finance Committee for the renovations made to Kaseshya Health Post.Develop a scope of works for all future capital expenditures to ensure clarity and transparency. Strengthen budgetary controls to ensure that all expenditures are properly authorized, recorded, and documented.	Management will provide action taken plan once finalised
5	Stores management	On-going process	The final Audit will be conducted in 3rd Quarter of 2025	Management will provide action taken plan once finalised

6	Procurement procedures and controls	Project Implementation and Compliance of Solar Water Reticulation System at Chipoma Primary School	Improve procurement documentation: Ensure that all procurement documents, including bid inquiries and declarations of interest, are properly maintained and retained.	Management acknowledges the auditor's findings and wishes to report that after a review of the contract document cited by the auditor; it was discovered that the letter of extension written to the contractor dated 17th March 2025 did not imply that the two months extension of the contract started on the same date. However, it meant that the extension period was to take effect at the end of the rain season which date the procurement committee could not determine at the time of their meeting. Further, after an assessment of the accessibility which was conducted jointly with the contractor on 25th April 2025 it was concluded that had to remobilize back to site as access was then possible. The contractor adhered and started works on 1st May 2025 and managed to drill the borehole, develop and pump test it on 2nd May 2025. Therefore, in reference to the extension letter mentioned above, the start date is 1st May 2025 and not 17th March 2025 observed by the auditor. Additionally, after the initial works were done, the contractor did not have funds to go ahead with the civil works as he was not given any advance payment and thus requested for payment on 7th May 2025 which payment was only done on 6th June 2025. This delay in processing the payment has contributed to the delays of the completion of works. The contractor is currently procuring the materials needed for the completion of the works and has committed to have the project completed by the end of the contract extension period of 2nd July 2025. The auditor may wish to verify the information in the attached Appendix containing the extension letter, borehole report and request for payment.
7	Payroll management	On-going process	The final Audit will be conducted in 3rd Quarter of 2025	Management will provide action taken plan once finalised
8	Risk management	On-going process	The final Audit will be conducted in 3rd Quarter of 2025	Management will provide action taken plan once finalised

NAME: MBALA MUNICIPAL COUNCIL

DEBT and ARREARS

Narration	OUTSTANDING AMOUNTS 1-Jan-2025 ZMW	OUTSTANDING AMOUNTS 30-Jun-2025 ZMW
PE'S	8,972,490.85	9,826,208.08
ZAMTEL	-	-
ZESCO	-	-
WATER	92,965.00	92,965.00
LEGAL COSTS	11,650.24	11,650.24
NAPSA ARREARS	9,839,433.82	10,593,363.11
NAPSA ARREARS - PENALTIES	-	-
LASF ARREARS	2,581,665.99	2,652,396.33
LASF ARREARS - PENALTIES	-	-
OTHER PENSION ARREARS	28,388.28	31,672.56
OTHER PENSIONS ARREARS - PENALTIES	-	-
ZRA PAYE	13,406,155.55	14,317,529.02
ZRA - PENALTIES	-	-
NHIMA ARREARS	594,240.62	693,667.72
MADISON ARREARS	551,669.94	609,418.30
ZISC	322,583.83	329,267.62
UNION DUES	309,678.41	285,031.28
HESLB	162,695.00	214,360.40
GOODS & SERVICES	316,857.28	323,108.40
CAPITAL	-	-

Total	**37,190,474.81**	**39,980,638.06**